

HR Internship (8h) Law Student - Tires

Responsabilități

Main tasks:

- Support HR-related processes (administration and employment documentation)
- Supports the preparation of HR reports, presentations and employment-related records;
- Assists in maintaining and updating personnel records and employee databases, ensuring accuracy and confidentiality of information;
- Collects, verifies and organizes employee documentation required for various HR processes;

Cerințe

Requirements:

- Enrolled in a university program (Bachelor or Master) in Law;
- Available to work full-time;
- Good organizational and communication skills;
- Attention to detail and ability to handle confidential information;
- Good knowledge of Microsoft Office (Excel, Word, PowerPoint);
- English - medium level (spoken & written)

Oferta noastră

We offer:

- Integration Program in a professional, young & dynamic team;
- Competitive Salaries (based on performance);
- 13th salary;
- Health & Wellness Benefits (Private Health and Life Insurance, Sport activities etc.);
- Different discounts (glasses, tires, medical, shopping);
- Professional Development Opportunities (in Technical and Managerial Area);
- Flexible Working Schedule;

Ready to drive with Continental? Take the first step and fill in the online application.

Despre noi

Continental is a leading tire manufacturer and industry specialist. Founded in 1871, the company generated sales of €19.7 billion in 2025 and currently employs around 78,000 people in 54 countries and markets.

Tire solutions from the Tires group sector make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck,



Job ID
REF99504M

ID poziție
Resurse Umane

Domeniul de activitate
Timișoara

Flexibilitatea programului de lucru
Onsite Job

Programul de lucru
Întreagă

Persoană juridică
S.C. Continental Automotive Products S.R.L.

bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental has been delivering top performance for more than 150 years and is one of the world's largest tire manufacturers. In fiscal 2024, the Tires group sector generated sales of 13.9 billion euros. Continental's tire division employs more than 57,000 people worldwide and has 20 production and 16 development sites.