

Counsel - Litigation & Contracts (temporary position)

담당 업무

Responsibilities:

- Review, draft, and negotiate agreements for purchasing, sales, finance, and services departments
- Prepare comprehensive reports and documentation for managing day-to-day legal activities
- Support external counsel in litigation matters, including case analysis and strategy development
- Conduct legal risk assessments and prepare detailed litigation reports
- Perform legal research and analysis on contract-related matters and regulatory requirements
- Provide legal counsel and guidance to internal stakeholders on contractual obligations and compliance issues
- Manage contract negotiations and ensure alignment with company objectives and risk mitigation strategies
- Maintain organized legal documentation and contract records for easy retrieval and audit purposes
- Prepare legal memoranda and opinions on contractual and litigation issues

지원자 프로필

Qualifications:

Essential Requirements:

- Bachelor's Degree in Law from an accredited institution

Preferred Qualifications:

- Postgraduate qualification in Litigation, Civil Procedural Law, or Contracts
- Proficiency in English at intermediate level or above, with demonstrated ability to draft and review complex legal documentation

채우 조건

Home Office twice a week

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기업 소개

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