

HR Sustainability & Reporting Specialist (determined) - Tires

Ihre Aufgaben

The HR organization is looking for a detail-oriented **HR Sustainability & Reporting Specialist** to play a key role in ensuring HR-related compliance and reporting under evolving regulatory frameworks such as the Corporate Sustainability Reporting Directive (CSRD) and European Sustainability Reporting Standards (ESRS).

This role involves preparing, validating, and ensuring the accuracy of HR-related data for reports, as well as managing internal and external audit requests related to HR metrics.

Your Tasks:

- Collect, analyze, and prepare HR-related data to ensure compliance with CSRD, ESRS, and other sustainability frameworks.
- Ensure the auditability of reported HR data points.
- Monitor reporting fulfillment progress, identify gaps, and drive corrective actions.
- Collaborate with HR, Finance, Compliance, and Sustainability teams to align HR data reporting with corporate objectives.
- Track and interpret evolving reporting regulations to ensure HR-related data meets all legal and corporate requirements.
- Improve methodologies for HR data collection, reporting, and audit readiness, leveraging automation and AI-driven solutions where applicable.

Ihr Profil

- University degree in Law, Human Resources, Business Administration, Sustainability, or a related field.
- Proven experience in audit, reporting, or compliance, with a strong focus on HR and sustainability reporting.
- Knowledge of CSRD, ESRS, and other sustainability reporting standards.
- Strong data analysis and reporting skills, with proficiency in Excel, Power BI, or similar tools.
- Awareness of data protection principles and the ability to handle sensitive HR information securely.
- Exceptional attention to detail, problem-solving abilities, and communication skills.
- Ability to work cross-functionally in a fast-paced, regulatory-driven environment.
- Fluent in English (written and spoken).

Unser Angebot

- 13th salary;
- Performance bonus;



Job ID
REF98827J

Arbeitsbereich
Personalwesen

Standort
Timișoara

Leadership Level
Leading Self

Job Flexibilität
Hybrid Job

Arbeitszeit
Vollzeit

Rechtliche Einheit
S.C. Continental Automotive Products S.R.L.

- Christmas & Easter bonus;
- Seniority bonus;
- Flexible working time;
- Competitive salaries & benefits;
- Health & wellness (Life Assurance, Private Health and Dental Insurance, Sport activities, Canteen, 24/7 Helpline with Psychologists etc.);
- Different discounts (tires, glasses, medical, shopping, etc.);
- Relocation bonus for non-Timisoara Residents;
- Professional development opportunities (in Technical and Leadership Areas);
- International Work Environment & Traveling Opportunities.

Ready to drive with Continental? Take the first step and fill in the online application.

Über uns

Continental is a leading tire manufacturer and industry specialist. Founded in 1871, the company generated sales of €19.7 billion in 2025 and currently employs around 78,000 people in 54 countries and markets.

Tire solutions from the Tires group sector make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental has been delivering top performance for more than 150 years and is one of the world's largest tire manufacturers. In fiscal year 2025, the Tires group sector generated sales of 13.8 billion euros. Continental's tire division employs more than 55,000 people worldwide and has 19 production and 16 development sites.