

Logistics Assistant II - Mixing

Your tasks

The Logistics Assistant II will:

Assists in the organization's daily logistical operations, including inventory control, order fulfillment and distribution. Organized raw Materials for mixing production. Reviews inventory to ensure supply to customer (Mixing). Prepares and verifies incoming and outgoing shipments.

SAP

- Perform goods receipts in SAP & goods issue (push to WIP).
- Check incoming and outgoing raw materials, verifies description, quantities and labeling.
- Responsible for raw material inventory and any issues using SAP and ensure all is correct.
- Make transfers to PCT and Jungs as needed, and transfer yard material into plant location, (push to WIP).
- Receive all raw materials, fabrics & make sure COA & BOL are correct.

JUNGS

- Communicate with Raw Material Warehouse (JUNGS BT1).
- Coordinate daily, wire, 3rd floor orders to Jungs daily.
- Work with outside warehouse (JUNGS) on receiving and transfer transactions.
- Maintain Jung Storage trailer inventories

Ship Out rubber

- Keep records of all outgoing rubber
- Manage all logistic and communication with 3rd parties and other plants.

PURCHASING

- Work with Purchasing on daily issues.

QUALITY

- Assist with non-conforming materials.

PCT



Job ID

REF98581S

Field of work

Manufacturing Operations and Production

Location

Mount Vernon

Leadership level

Leading Self

Job flexibility

Onsite Job

Salary classification

52,900 USD yearly gross

Legal Entity

Continental Tire the Americas, LLC

-Stay in direct contact with PCT folks to ensure they have materials, and compounds they need to run without any down time.

-Organizing the trailer moves to and from PCT for materials, compounds, and scrap.

OFFICE WORK

-Maintain excel spreadsheets for Morelia, PCT, Sumter, Hexpol, Clinton receiving and ship outs of materials.

-Coordinate deliveries, and returns to and from vendors

-Ensure support for Cross Functional meetings

-Prepare for internal and external audits (WIP).

Functional duties

-Perform other duties as directed by Dept, Manager, Shift Lead Supervisor in mixing and receiving.

-Follow standard practices, plant safety policies, plant policies, and Environmental policies.

-Communicate with oncoming leads regarding ongoing and forthcoming activities.

--Ensure no outages to customers.

-Daily walk through, of all receiving areas, for visual inspections.

-Ensure all ESH procedures, policies and legal requirements are implemented and monitored.

NOTE: May not be inclusive of all work required and may be updated as needed.

Your profile

Qualifications

Basic Qualifications:

- High School Diploma or GED
- 1-2 years related experience
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this job posting.
- No relocation assistance is offered for this position

Preferred Qualifications:

- Previous manufacturing experience

ENVIRONMENT

- Safety is our highest priority and safety procedures/ guidelines must

be always adhered to. This includes safety wear such as hearing protection and steel toe shoes.

- New Hires will likely be placed on a shift that includes evenings and weekends.
- The job is within a non-climate controlled environment where you will be exposed to temperature swings (hot/cold), forklift and pedestrian traffic, and noise. Majority of work completed in a high heat environment.
- The role involves various physical tasks, including lifting, bending, stooping, pushing, pulling, and operating machinery, with comprehensive training provided.

Our offer

THE PERKS

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

The starting annual salary for this role is \$52,900 a year.

Salaries are based upon candidate skills, experience, and qualifications, as well as market and business considerations

All your information will be kept confidential according to EEO guidelines.

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EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application

process, please reply to Careers@conti-na.com or contact US Recruiting at 800-821-2727. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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About us

Continental is a leading tire manufacturer and industry specialist. Founded in 1871, the company generated sales of €39.7 billion in 2024 and currently employs around 95,000 people in 54 countries and markets.

Tire solutions from the ***Tires group sector*** make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental has been delivering top performance for more than 150 years and is one of the world's largest tire manufacturers. In fiscal 2024, the Tires group sector generated sales of 13.9 billion euros. Continental's tire division employs more than 57,000 people worldwide and has 20 production and 16 development sites.