

Sanctioned-Party List Screening Analyst

Jūsų užduotys

We are looking for a Sanctioned-Party List (SPL) Screening Analyst to support Compliance/Export Control & Sanctions with operational tasks. The role focuses on conducting standardized sanctioned-party list (SPL) screening screenings, ensuring accurate assessment, documentation, and communication of results while adhering to compliance frameworks and escalation processes.

Key Responsibilities

Sanctioned-party list screening

Execution of sanctions list (SPL) screenings for legal entities, natural persons, countries and materials

Processing incoming requests via eSign, Dragonfly, CRM/Salesforce and KYBP

Timely execution with defined Service Level Agreements

Documentation of screening results in the respective tools or systems

Assessment & Documentation

Identification of clear false positives based on predefined decision trees and criteria; potential matches require escalation to EC

Case documentation (screening result, decision taken, rationale)

Standardizes response communication (cleared/escalated) to internal stakeholders

Tool-based & Administrative Execution

Provide status updates to requestors including basic user interaction and clarification of missing data using approved screening tools (e.g. KYBP, Dow Jones, SAP-based where applicable)

Escalation Handling

Immediate escalation of potential sanction hits, ambiguous cases, non-standard scenarios according to defined processes

No final decision-making authority; no interpretation of sanction laws



Darbo ID
REF97843T

Vieta
Taguig City

Lyderystės lygis
Leading Self

Darbo laiko lankstumas
Hybrid Job

Juridinis asmuo
**Continental Tires Manila
Business Services Inc.**

Reikalavimai

- Bachelor's degree holder in Business, Finance, International Relations / Trade Compliance, or comparable qualification
- Basic knowledge in Compliance, Sanctions & Export Control and/or Labor and Human Rights, and Environmental Due Diligence.
- 2-4 years of related work experience in Compliance and Export Control is a plus.
- Basic knowledge or hands-on experience with sanctions screening tools or business partner due diligence tools.
- Export Control / Trade Compliance certifications is an advantage.
- Advanced knowledge of IT systems and databases preferably SAP.
- Proficient in using Office 365 applications; Advanced knowledge of Excel.
- Work with Project teams on process improvements, development of KPI and other quality measures
- Able to facilitate team meetings to share best practices, lead process improvement initiative
- Experience in working with international teams
- Understanding of different cultures
- **Willing to work mid shift schedule**, depending on business needs.

Mes siūlome

- Hybrid work setup
- HMO upon hire
- Values-based culture
- Learning Opportunities
- Ready to drive with Continental? Take the first step and fill in the online application.

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Continental is a leading tire manufacturer and industry specialist that develops and produces sustainable, safe and convenient solutions for automotive manufacturers as well as industrial and end customers worldwide. Founded in 1871, the company generated sales of €19.7 billion in 2025, and the Continental team is made up of 92,653 employees at 336 locations for production, research and development, and administration in 54 countries and markets.

Today, we are one of the world's key suppliers for mobility. With the experience we have gained over 150 years and our expertise across the company, we will continue to set the technological benchmark and play a leading role in shaping the transformation in the automotive industry.

Continental Tires Manila Business Services Inc., an entity under the Continental group of companies, headquartered in Hannover, Germany, is a strategic shared services center offering centralized, standardized, and technology-enabled business support. It will perform back-office support services and business process outsource services

such as, human resources, finance and accounting, procurement and supply chain administration, customer service, master data, compliance management and information technology, to its foreign operating entities situated outside of the Philippines, through knowledge-based and computer-enabled technology. We collaborate with partners to deliver high-quality, end-to-end solutions that drive growth and transformation.