

Buyer - Purchasing

Jūsų užduotys

HOW YOU WILL MAKE AN IMPACT

In this role, you will be responsible for supporting the procurement process, managing vendor relationships, and ensuring efficient inventory management.

- Assist in the procurement of goods and services, ensuring cost-effectiveness and quality standards are met
- Analyze market trends, pricing, and supplier performance to identify opportunities for cost savings
- Collaborate with internal stakeholders to understand and fulfill purchasing requirements
- Maintain accurate records of purchases, pricing, and other relevant data in the ERP system
- Negotiate with vendors to secure favorable terms, pricing, and delivery schedules
- Prepare and analyze reports on purchasing activities, inventory levels, and supplier performance
- Monitor inventory levels and assist in forecasting future needs
- Ensure compliance with company policies and procedures in all purchasing activities
- Assist in the evaluation and onboarding of new suppliers
- Contribute to process improvement initiatives within the procurement department
- Demonstrate knowledge of supply chain, inventory, and vendor management principles while applying strong analytical, communication, time management, and data reporting skills with a high level of accuracy and attention to detail.
- Be self-managed, detail-oriented, and capable of performing under pressure
- Follow all plant, ESH, CBS, quality, and department processes and procedures
- Other duties as assigned

NOTE: May not be inclusive of all work required and may be updated as needed.

Reikalavimai

WHAT YOU BRING TO THE ROLE

- Bachelor's degree in Business Administration, Supply Chain Management, or related field
- 1-3 years of experience in purchasing, procurement, or a related field
- Proficiency in Microsoft Office Suite, with advanced Excel skills
- Experience with Enterprise Resource Planning (ERP) systems
- Must be able to work on-site
- Legal authorization to work in the U.S. is required. We will not



Darbo ID
REF97587D

Darbo sritis
Pirkimas

Vieta
Samteris

Lyderystės lygis
Leading Self

Darbo laiko lankstumas
Onsite Job

Atlyginimo intervalas
**61 000 USD - 64 000 USD
metinis bruto**

Juridinis asmuo
**Continental Tire the Americas,
LLC**

sponsor individuals for employment visas now or in the future for this job posting

- No relocation assistance is offered for this position

Mes siŭlome

All your information will be kept confidential according to EEO guidelines.

EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 800-821-2727. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.