

# Accountant I

## Your tasks

We are seeking a talented and motivated Accountant I to join our accounting team. The Accountant I will play an important role in maintaining accurate financial records, supporting various accounting processes, and ensuring compliance with financial reporting standards. Reporting to the Production Company Accounting Manager, you will assist in financial analysis, reconciling accounts, preparing financial reports, and supporting the month-end and year-end closing process.

## Key Responsibilities:

- Analyze and reconcile various general ledger accounts monthly, including leasing accounts and various accruals
- Prepare and ensure accuracy in general ledger entries
- Perform system tasks to assist month-end closing
- Analyze and input leasing data from external providers into lease accounting tool
- Conduct financial analysis to support management and external reporting
- Assist in preparation of reporting to the US Bureau of Economic Analysis
- Budget various balance sheet values
- Provide accounting support to HQ Controlling team
- Assist with other special projects as needed, including PowerBI reporting.

## Your profile

### BASIC:

- Bachelor's degree in accounting or related field
- Strong understanding of accounting principles
- Strong proficiency in Microsoft Excel
- Excellent communication and interpersonal skills to collaborate with cross-functional teams
- High level of integrity and ethics
- **Willing to work mid shift or night shift schedules**, depending on business needs.
- **Hybrid work setup.**

### PREFERRED:

- 3-5 years of experience in accounting
- CPA certification
- Experience with SAP

## Our offer



Job ID  
**REF97023Y**

Field of work  
**Finance and Controlling**

Location  
**Taguig City**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**Continental Tires Manila  
Business Services Inc.**

- Hybrid work setup
- HMO upon hire
- Values-based culture
- Learning Opportunities

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## **About us**

Continental is a leading tire manufacturer and industry specialist that develops and produces sustainable, safe and convenient solutions for automotive manufacturers as well as industrial and end customers worldwide. Founded in 1871, the company generated sales of €19.7 billion in 2025, and the Continental team is made up of 92,653 employees at 336 locations for production, research and development, and administration in 54 countries and markets.

Today, we are one of the world's key suppliers for mobility. With the experience we have gained over 150 years and our expertise across the company, we will continue to set the technological benchmark and play a leading role in shaping the transformation in the automotive industry.

Continental Tires Manila Business Services Inc., an entity under the Continental group of companies, headquartered in Hannover, Germany, is a strategic shared services center offering centralized, standardized, and technology-enabled business support. It will perform back-office support services and business process outsource services such as, human resources, finance and accounting, procurement and supply chain administration, customer service, master data, compliance management and information technology, to its foreign operating entities situated outside of the Philippines, through knowledge-based and computer-enabled technology. We collaborate with partners to deliver high-quality, end-to-end solutions that drive growth and transformation.