

# IT Intern – Process Automation & Digital Solutions (Junior) I

## Responsabilități

### Position Summary:

The IT Intern – Process Automation & Digital Solutions supports automation, digitalization, and workflow improvement initiatives across the plant. This role contributes to identifying manual processes, developing simple automation solutions, creating small applications or digital tools using corporate platforms, documenting procedures, and supporting ongoing digital solutions.

### Key Responsibilities:

#### Automation & Digitalization

- Assist in developing basic automations, scripts, and digital workflows using corporate tools (e.g., Power Automate, UiPath, SharePoint, Power Apps, or others as applicable).
- Support the creation of small applications, dashboards, or digital tools to replace manual processes.
- Participate in process mapping, identifying bottlenecks or improvement opportunities within operations.

#### Operations & Support

- Support developing, testing, debugging, and documenting automation or digital solutions.
- Participate in monitoring and basic maintenance of existing automations or workflows.
- Assist IT teams with daily operational tasks and digitalization initiatives.

#### Documentation & Reporting

- Document process steps, workflows, and system changes in a clear and structured manner.
- Maintain updated reports, trackers, and documentation for automation projects.
- Follow IT standards, corporate guidelines, and security rules.

## Cerințe

### Required Qualifications:

- Active student in Computer Science, Information Technology, Systems Engineering, or related field.
- Interest in automation, digitalization, or application development.
- Basic understanding of programming logic (coding required).
- Familiarity with Microsoft Office (Excel, Word, PowerPoint).
- English: reading and writing; conversational level a plus.
- Availability as an active student for at least one year.



Job ID  
**REF95965C**

ID poziție  
**Tehnologia Informației**

Domeniul de activitate  
**San Luis Potosí - Tires**

Persoană juridică  
**Continental Tire de México, S. de R.L. de C.V.**

Skills required for the activities:

Ability to analyze processes and identify improvement opportunities; strong attention to detail for accurate automation and documentation; critical thinking to evaluate issues and propose practical solutions; clear and professional communication; organization and time management skills; proactivity and willingness to learn new tools and methodologies; teamwork and adaptability to shifting priorities.

## **Oferta noastră**

Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

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## **Despre noi**

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With its premium product portfolio in the segment of tires for passenger cars, trucks, buses, two wheel and special purpose vehicles, the Tires group sector is synonymous with innovative solutions in tire technology. The portfolio is complemented by intelligent products and services related to tires and by a strong focus on promoting sustainability. For specialized dealers and fleet management, the Tires group offers digital systems for tire monitoring and management, as well as additional services aimed at keeping fleets operating smoothly and improving their efficiency. With its tires, Continental makes a significant contribution to safe, efficient, and environmentally friendly mobility.