

# HR Solutions IT Consultant

## Tvoji zadaci

We are looking for a motivated and collaborative HR IT Consultant to join our Global HR Solutions Team. In this role, you will help support and further develop our global HR IT landscape.

You will be part of an international team based in Hanover (Germany), Manila (Philippines), and Timișoara (Romania), working in a dynamic, cross-cultural environment aligned with EMEA working hours. Your core focus will be on SAP HR solutions (e.g. Master Data, Talent, Learning, Travel, Recruitment), complemented by an emphasis on analytics and AI.

If you enjoy project management, are comfortable diving into technical details when needed, and act as a strong advocate for business-driven, operational HR systems, this role may be a great fit for you.

## Key responsibilities include:

### Project & Delivery Management

- Lead HR IT projects following established project management principles, with a focus on IT realization
- Coordinate vendors and internal teams and ensure alignment with ContiTech technical standards
- Deliver enhancements and new functionalities on time and close to standard to ensure scalability

### Budget & Purchasing Management

- Plan, track, and forecast project budgets
- Manage purchasing processes, including shopping carts and payments
- Ensure budget accuracy and timely adjustments throughout the project lifecycle

### Technical Documentation & Change Management

- Ensure high-quality technical documentation for vendor and internal developments
- Maintain up-to-date documentation in LeanIX
- Design and implement technical change concepts, including hyper-care support

### Knowledge Management

- Apply lessons learned across teams and competence centers
- Actively share best practices and stay current through continuous learning and relevant IT events



ID posla  
**REF95908D**

Lokacija  
**Taguig City**

Liderski nivo  
**Leading Self**

Fleksibilnost  
**Hybrid Job**

Pravno lice  
**Continental Global Business  
Services Manila, Inc.**

## Tvoj profil

- Academic Degree in Technology or Business Administration or comparable qualification
- Several years of professional experience in comparable role
- Experience in IT Solutions (for HR)
- Business knowledge related to HR is a plus
- Excellent communication and interpersonal skills to effectively collaborate with stakeholders at all levels
- High level of initiative and the ability to drive projects independently
- Customer-orientation with ability to understanding and meeting the needs of internal stakeholders, ensuring satisfaction and fostering long-term relationships.
- Business fluent English language skills (spoken and written)

## Naša ponuda

The well-being of our employees is important to us. That's why we offer exciting career prospects and support you in achieving a good work-life balance with additional benefits such as:

- Training opportunities
- Mobile and flexible working models
- Sabbaticals
- and much more...

Ready to drive with Continental? Take the first step and fill in the online application.

## O nama

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.

Continental Global Business Services in Manila started in June 2012 as Veyance Technologies Inc. and was acquired by Continental AG in January 2015. On the same year, it legally changed the company name to Continental Global Business Services Manila Inc., which reflects its global presence as a full-fledged subsidiary of ContiTech Division in Continental AG.

GBS Manila is composed of five (5) main work streams, structured to make processes centralized, standardized, and in leveraged technology with the support of IT group, Continental Business Systems & RPA Competence Center.

It provides end-to-end, front-to-back services; from customer service, order management, purchasing, invoice to payment, credit and collection, full finance activities, data management, and HR services

including payroll, employee benefits and talent acquisition; all built to meet its customers needs.