

# Material Planner

## Your tasks

Adheres to the stock strategy guidelines that is supplied by BA SCM and align with Plant SCM.

Manage exceptions messages and review raw material requirements daily in MRP.

Convert Purchase Reqs to Purchase Orders where needed.

Analyzes raw material supply to ensure we are staying balanced with inventory.

Responsible for monitoring of supply by ensuring confirmation on purchase orders following up on expected and late deliveries.

Communicates with vendors to obtain product or service information, availability, and delivery schedule.

Works closely with receiving, supply chain, finance, production and management.

Provides good customer service to internal and external customers assisting and supports requests, needs etc.

Expedites orders and requests as needed.

Owens the raw material debottlenecking process and aligns with BA Procurement if not resolved, provides details for escalation.

Communicates frequently with BA Procurement on areas of concern.

Supports BA Procurement team members in shortage or allocations.

Constantly and proactively evaluation of materials and single source materials for risk mitigation.

Maintains all required paperwork in an organized and accessible way relating to purchase orders, inventories, deliveries etc.

Supports annual physical inventory or cyclic stock taking process.

In-charge of maintaining SAP master data related to raw materials and other materials procured by position to ensure the integrated planning model.

Actively working towards full automation to support the Integrated Supply Chain Planning Model set by the CT Group Sector.

Attends trainings, webinars, conference calls as needed to ensure that we are following proper process and procedures, and supporting other teams as needed.

Supports with inventory numbers when Supply Chain Manager is unavailable.

Continue to learn and develop knowledge oneself



Job ID  
**REF95772M**

Field of work  
**Logistics**

Location  
**Aguascalientes**

Leadership level  
**Leading Self**

Job flexibility  
**Onsite Job**

Contact  
**Sergio Gonzalez**

Legal Entity  
**ContiTech Mexicana, S. de R.L. de C.V.**

## Your profile

- Bachelor´s degree in engineering or related.
- Advanced level of english
- Product knowledge (functionalities and applications)
- Supply Chain Management (including logistics policies, systems and processes)
- Quality management (including quality policies, systems and processes)
- Problem solving and decision making tools and techniques

- Lean production/CBS principles, methods and tools
- Soft skills, tools and techniques
- Human relations skills (team skills, conflict management, open-mindedness, networking, moderation and negotiation)
- Project management skills, tools and techniques

## **Our offer**

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-SFGO

Ready to drive with Continental? Take the first step and fill in the online application.

## **About us**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2024, Continental generated sales of €39.7 billion and currently employs around 190,000 people in 55 countries and markets.

Guided by the vision of being the customer's first choice for material-driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.