

# Manager HR Technology - CTBC

## Your tasks

We are looking for a data driven professional who is passionate about digitalization, continuous improvement and HR technology governance. In this role, you will strengthen our HR Technology Governance team by managing HR systems, driving analytics and reporting and supporting the development & improvement of our global HR technology landscape.

## Responsibilities:

- Acting as **business platform owner** for selected HR technologies including governance, enhancements, stakeholder alignment and vendor management
- **Design, development and maintenance of dashboards and reports** as part of our HR data and analytics framework, using Power BI and other reporting tools
- **Analysis of HR data and system performance**, identifying automation opportunities and translating insights into actionable recommendations
- Supporting **data analytics operations**, maintaining data pipelines, troubleshooting, and aligning with HR IT and service partners
- **Execution of digitalization initiatives** and enhancement of existing HR technology solutions, including issue resolution and continuous improvement
- Leading or contributing to **HR technology and process projects**, including change management, documentation, testing and training for HR stakeholders
- **Development, optimization, and documentation of HR processes** in collaboration with HR System Operations, Service Governance Teams, HR IT and CoEs
- **Coordination and communication with internal and external stakeholders**, such as HR IT, Cybersecurity, Data Protection, CoEs, Works Council and external vendors

## Your profile

- Academic degree in Human Resource Management/Information Technology or equivalent qualification through vocational training and extensive professional experience
- Several years of HR or related experience, cross-organizational move or cross-functional move, Process Automation experience
- Ideally international experience, at least international mindset and openness for cross-cultural teamwork
- Project membership within HR projects with an international focus (e.g. system rollout)
- Affinity for HR systems and processes; experience with UKG & Travel



Job ID  
**REF95347R**

Field of work  
**Information Technology**

Location  
**Timișoara**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**ContiTech Thermopol Romania S.R.L.**

Management technologies (e. g. SAP Concur) is a plus

- Experience with Python or SQL for data preparation and automation is an advantage
- Advanced knowledge in project and process management
- Proficiency in Microsoft Office applications, especially PowerPoint and Excel
- Excellent English skills, both written and spoken
- Strong communication skills
- Organizational talent and solid analytical skills
- Team player with integrity

## **Our offer**

What we offer:

The 13-th salary - Paid once a year, in December;

Meal tickets - With a value of 40 Ron;

Private Health Insurance - Health is the most important, so we offer you a medical subscription through Signal Iduna;

Referral bonuses - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;

Bookster - Feed your body and your mind. You can borrow books and you'll receive them at the office;

Sports benefits- It's important to stay active, so we offer you the 7Card;

Discounts at our partners - We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens, etc;

System for Rewarding Improvement Ideas - We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come up with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);

Happy days - If you or your child is getting married, or you become a parent, you receive some extra free days;

Life events celebration - If your family is growing, we praise your newborn with a bonus;

Unfortunate events - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a case by-case basis);

Extra vacation days - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and. We reward employees who reach 15 and 20 years within the company with another day of vacation, reaching a maximum of 29 days.

Transport from the Timisoara area - You can choose to come with the bus provided by the company if you'll work from the plant location/office;

Professional development - Many opportunities to develop yourself within the company;

Diversity and multicultural mindset - We encourage you to join us no matter who, where, or what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

## **About us**

Continental is a leading tire manufacturer and industry specialist that develops and produces sustainable, safe and convenient solutions for automotive manufacturers as well as industrial and end customers worldwide.

Founded in 1871, the company generated sales of €39.7 billion in 2024 and currently employs around 95,000 people in 54 countries and markets.

ContiTech is one of the world's leading industry specialists. The Continental group sector offers its customers connected, environment-friendly, safe and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 39,000 employees in more than 40 countries and sales of some 6.4 billion euros (2024), the global industrial partner is active with core branches in Asia, Europe and North and South America.