

Executive Assistant to Managing Director and Admin Specialist

Tvoji zadaci

To provide high-level administrative, strategic, and operational support to Managing Director for India Tires to enable him/her to focus on business priorities and also to provide efficient & effective services related to Office infrastructure, travel desk, admin activities for employee support and ESH, for Market India.

Tvoj profil

Any Graduate

Naša ponuda

Ready to drive with Continental? Take the first step and fill in the online application.

O nama

Continental India Pvt Ltd



ID posla
REF95093N

Lokacija
Faridabad

Liderski nivo
Leading Self

Fleksibilnost
Onsite Job

Pravno lice
Continental India Private Limited