

Executive Assistant to Managing Director and Admin Specialist

Feladatok

To provide high-level administrative, strategic, and operational support to Managing Director for India Tires to enable him/her to focus on business priorities and also to provide efficient & effective services related to Office infrastructure, travel desk, admin activities for employee support and ESH, for Market India.

Profilja

Any Graduate

Ajánlatunk

Ready to drive with Continental? Take the first step and fill in the online application.

Rólunk

Continental India Pvt Ltd



Job ID
REF95093N

Telephely
Faridabad

Vezetői szint
Beosztott

Munkahelyi rugalmasság
Helyszíni munka

Jogi egység
Continental India Private Limited