

Executive Assistant to Managing Director and Admin Specialist

Vos activités

To provide high-level administrative, strategic, and operational support to Managing Director for India Tires to enable him/her to focus on business priorities and also to provide efficient & effective services related to Office infrastructure, travel desk, admin activities for employee support and ESH, for Market India.

Votre profil

Any Graduate

Notre offre

Ready to drive with Continental? Take the first step and fill in the online application.

A propos de nous

Continental India Pvt Ltd



Référence
REF95093N

Site
Faridabad

Niveau de leadership
Leading Self

Flexibilité du poste
Onsite Job

Unité légale
Continental India Private Limited