

Executive Assistant to Managing Director and Admin Specialist

Tus actividades

To provide high-level administrative, strategic, and operational support to Managing Director for India Tires to enable him/her to focus on business priorities and also to provide efficient & effective services related to Office infrastructure, travel desk, admin activities for employee support and ESH, for Market India.

Tu perfil

Any Graduate

Lo que ofrecemos

Ready to drive with Continental? Take the first step and fill in the online application.

Acerca de nosotros

Continental India Pvt Ltd



Job ID
REF95093N

Ubicación
Faridabad

Nivel de liderazgo
Autoliderazgo

Flexibilidad laboral
Trabajo Presencial

Unidad jurídica
Continental India Private Limited