

# Maintenance Systems Coordinator

## Your tasks

The Maintenance Systems Coordinator will:

Must be able to perform the same duties as a Maintenance Team Lead. Responsible for supervision and coordination of PM Technicians. Directly responsible for labor and maintenance costs monitoring and control. Responsible for implementing and monitoring PM programs and schedules.

1. Plan schedule work.
2. Follow-up on scheduled work.
3. Make area inspections.
4. Cost and labor monitoring.
5. Supervision of Maintenance PM Technicians.
6. Order parts and material.
7. Perform other duties as directed by Plant Engineers
8. Ensure all ESH procedures, policies and legal requirements are implemented and monitored.

***NOTE: May not be inclusive of all work required and may be updated as needed.***

## Your profile

Basic Qualifications:

- Associate's Degree or 2 years experience required.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this job posting.
- No relocation assistance is offered for this position

Preferred Qualifications:

- Bachelor's Degree in related field
- Five (5) years Industrials Experience in planning or equivalent education

Environment:

- Safety is our highest priority and safety procedures/ guidelines must be always adhered to. This includes safety wear such as hearing protection and steel toe shoes.
- The job is within a non-climate controlled environment where you will



Job ID  
**REF94587P**

Field of work  
**Engineering**

Location  
**Mount Vernon**

Leadership level  
**Leading People**

Job flexibility  
**Onsite Job**

Legal Entity  
**Continental Tire the Americas, LLC**

be exposed to temperature swings (hot/cold), forklift and pedestrian traffic, and noise. Majority of work completed in a high heat environment.

- The role involves various physical tasks, including lifting, bending, stooping, pushing, pulling, and operating machinery, with comprehensive training provided.

## **Our offer**

### THE PERKS

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

The starting annual salary for this role is \$xx,xxx a year.

Salaries are based upon candidate skills, experience, and qualifications, as well as market and business considerations

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### **EEO-Statement:**

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 800-821-2727. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other

purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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## About us

Continental is a leading tire manufacturer and industry specialist that develops and produces sustainable, safe and convenient solutions for automotive manufacturers as well as industrial and end customers worldwide. Founded in 1871, the company generated sales of **€19.7 billion in 2025** and currently employs **around 78,000** people in **54** countries and markets.

Tire solutions from the ***Tires group sector*** make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental has been delivering top performance for more than 150 years and is one of the world's largest tire manufacturers. In fiscal 2024, the Tires group sector generated sales of 13.9 billion euros. Continental's tire division employs more than 57,000 people worldwide and has 20 production and 16 development sites.