

# ACCOUNTING, Accounts Payable Accountant with German - CTBC

## Your tasks

As an **Accounts Payable Accountant** within **GBS Accounting Timisoara**, you will play a key role in ensuring accurate and timely processing of supplier invoices, maintaining strong vendor relationships, and supporting end to end AP activities using SAP and Tangro workflow tools. Your work directly contributes to operational stability, compliance with ContiTech standards, and the delivery of high quality financial services across our Business Units.

## Key Responsibilities

- Process supplier invoices using **Tangro** (indexing, validation, routing) and post to **SAP**.
- Perform **3 way matching** for PO invoices and **2 way matching** for non PO invoices.
- Manage vendor inquiries, resolve invoice/payment discrepancies and support **AP mailbox** communication.
- Review and reconcile vendor statements, request **SOA**, and perform reverse reconciliation for non responses.
- Process vendor credit memos and support **monthly invoice accruals**.
- Perform **GR/IR checks and clearing** as part of AP operational activities.
- Conduct **ICO (Intercompany) reconciliations** for AP balances and resolve discrepancies.
- Meet **SLAs** and **KPI** expectations for accuracy, timeliness and process compliance.

## Your profile

- University degree in **Finance / Economics** or comparable.
- **1-3 years** experience preferred.
- Knowledge of up to date finance tools (**SAP preferred**).
- Good **English & German** skills.
- Willingness to work in an **international environment**.

## Our offer

### We offer:

- **The 13-th salary** - Paid once a year, in December;
- **Meal tickets** - With a value of 40 Ron;
- **Hybrid schedule** - Work-life balance is important, so we offer a flexible schedule. Please agree on this with your superior;
- **Private Health Insurance** - Health is the most important, so we offer you a medical subscription through Signal Iduna;
- **Referral bonuses** - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;
- **Bookster** - Feed your body and your mind. You can borrow books and



Job ID

**REF94197L**

Field of work

**Finance and Controlling**

Location

**Timișoara**

Leadership level

**Leading Self**

Job flexibility

**Hybrid Job**

Legal Entity

**ContiTech Thermopol Romania S.R.L.**

you'll receive them at the office;

- **Sports benefits**- It's important to stay active, so we offer you the 7Card;
- **Discounts at our partners** - We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens, etc;
- **System for Rewarding Improvement Ideas** - We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come up with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);
- **Happy days** - If you or your child is getting married, or you become a parent, you receive some extra free days;
- **Life events celebration** - If your family is growing, we praise your newborn with a bonus;
- **Unfortunate events** - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a case by-case basis);
- **Extra vacation days** - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and, afterward from 2 to 2 years you'll get one more extra day (the maximum you can achieve is 27);
- **Transport from the Timisoara area** - You can choose to come with the bus provided by the company if you'll work from the plant location/office;
- **Professional development** - Many opportunities to develop yourself within the company;
- **Diversity and multicultural mindset** - We encourage you to join us no matter who, where, or what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

## About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.