

# Accounts Payable Accountant - GBS (TM) | CTBC

## Ihre Aufgaben

As an **Accounts Payable Accountant** within **GBS Accounting Timisoara**, you will play a key role in ensuring accurate and timely processing of supplier invoices, maintaining strong vendor relationships, and supporting end to end AP activities using SAP and Tangro workflow tools. Your work directly contributes to operational stability, compliance with ContiTech standards, and the delivery of high quality financial services across our Business Units.

## Key Responsibilities

- Process supplier invoices using **Tangro** (indexing, validation, routing) and post to **SAP**.
- Perform **3 way matching** for PO invoices and **2 way matching** for non PO invoices.
- Manage vendor inquiries, resolve invoice/payment discrepancies and support **AP mailbox** communication.
- Review and reconcile vendor statements, request **SOA**, and perform reverse reconciliation for non responses.
- Process vendor credit memos and support **monthly invoice accruals**.
- Perform **GR/IR checks and clearing** as part of AP operational activities.
- Conduct **ICO (Intercompany) reconciliations** for AP balances and resolve discrepancies.
- Meet **SLAs** and **KPI** expectations for accuracy, timeliness and process compliance.

## Ihr Profil

- University degree in **Finance / Economics** or comparable.
- **1-3 years** experience preferred.
- Knowledge of up to date finance tools (**SAP preferred**).
- Good **English** skills.
- **German / Hungarian / Italian / French / Swedish** is a strong plus.
- Willingness to work in an **international environment**.

## Unser Angebot

Ready to drive with Continental? Take the first step and fill in the online application.

## Über uns

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On



Job ID  
**REF93809F**

Arbeitsbereich  
**Finanzen & Controlling**

Standort  
**Timișoara**

Leadership Level  
**Leading Self**

Job Flexibilität  
**Hybrid Job**

Rechtliche Einheit  
**ContiTech Thermopol Romania S.R.L.**

October 8, 2021, the company celebrated its 150th anniversary.

The ContiTech group sector develops and manufactures, for example, cross-material, environmentally friendly and intelligent products and systems for the automotive industry, railway engineering, mining, agriculture and other key industries. Guided by the vision of “smart and sustainable solutions beyond rubber,” the group sector draws on its long-standing knowledge of the industry and materials to open up new business opportunities by combining various materials with electronic components and individual services.