

# Financial Accountant

## Tvoji zadaci

### Mission / Purpose:

To Manage the Company' foreign exchange exposure, liaison with SA Reserve Bank and facilitate payments required in foreign currencies  
To effect accurate accounting and financial reporting for Marketing and Sales Company, that ensures: Transparency, Reduction of Business Risk & Exposure and Good Governance

### Main Responsibilities

#### **Banking Administration**

- \*Setting up and managing online banking profiles and individual authority profiles in line with P210.1 authority and electronic Signature Request
- \* Setting up and monitoring bank credit facilities and bank guarantees
- \* Setting up and administering corporate credit card facilities for employees, supervision of expense claim administration and reimbursements
- \* Monitoring bank costs
- \* Setting up, maintaining and monitoring all bank related legal and compliance requirements

#### **Treasury**

- \* Manage the Company' foreign exchange exposure
- \* Facilitate payments required in foreign currencies
- \* Reserve Bank liaison with respect to applications, and ad hoc foreign payment transactions
- \* Various bank account and Foreign exchange reconciliations
- \* Manage inter Company loans (if applicable)

#### **Cashflow**

- \* Monthly cashflow reporting
- \* Compilation of daily cashflow movements - actual and forecast
- \* Corporate Liquidity reporting
- \* Foreign Exchange reporting

#### **Finance Systems / FI Module**

- \* FI Key user role Consolidation Unit 065 (M&S Company): create and maintain users, adjust authorisation levels, trouble shooting, ticket creation, training
- \* General Ledger support

#### **Compliance**

- \* Complete GRC procedures relating to Consolidation Unit 065



ID posla  
**REF93710K**

Lokacija  
**Gqeberha**

Liderski nivo  
**Leading People**

Fleksibilnost  
**Hybrid Job**

Pravno lice  
**Continental Tyre South Africa Ltd.**

- \* Reporting for local Audit Certificate
- \* Oversight of expense claim process compliance

### **Group Reporting**

- \* Actual and Forecast Balance Sheet reporting in FIRE
- \* TEMPO - FIRE reconciliation, clear validations
- \* Upload Plan/Budget file into FIRE

### **Monthly Accounting Tasks (Balance Sheet)**

- \* Reconciliation of Balance Sheet Accounts (Corporate Bank accounts, GRIR accounts, Accounts Payable and Receivable)
- \* Review balance sheet reconciliations

### **Monthly Accounting Tasks General**

- \* Transaction matching
- \* Journal and General Ledger processing
- \* Monthly Reporting
- \* Maintain CEMS
- \* Liaison with Auditors

## **Tvoj profil**

### **Competencies:**

Accounting Standards (including IFRS) : Advanced

Finance Reporting Format (Financial Reporting Manual) : Advanced

SAP : FI & Controlling Module: Expert

FIRE Reporting (systems and standards): Advanced

Continental Business Policies and Processes: Advanced

Banking Platform \_ key User knowledge Bank Specific: Expert

Banking Regulations: Expert

Exchange Control regulations: Advanced

Customs regulations: Basic

Computer Literacy: Advanced

### **Required Education and Experience:**

Bachelors Degree in Accounting

Minimum of five years experience

Experience in dealing with SA Reserve bank, Commercial Banks,

External and Internal Auditors,

Banking experience is essential

Ideal candidate would have a combination of banking and accounting experience

Leadership experience - minimum 2 years.

Experience working for an International Company an advantage.

## **Naša ponuda**

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