

Accounts Payable Team Leader - GBS (TM) | CTBC

Your tasks

The **Accounts Payable (AP) Team Leader** is responsible for coordinating, supervising and developing the AP team to ensure timely, accurate and compliant invoice processing, vendor management and month-end closing activities.

The role ensures **end-to-end AP process performance**, adherence to internal controls, service delivery aligned with KPIs/SLAs, and supports harmonization and continuous improvement across all supported legal entities.

Key Responsibilities:

- **Lead and coordinate** the AP team to ensure timely and accurate invoice processing, payments, and reconciliations.
- **Oversee invoice workflow** (3 way / 2 way match, Tangro queues, approvals, SAP postings).
- **Manage vendor relations**, ensuring fast resolution of discrepancies, reconciliation, and payment-related issues.
- **Monitor KPIs & SLAs**, ensuring performance targets are met (invoice accuracy, on time payments, GR/IR, blocked items).
- **Support month end closing**, including AP accruals, reconciliations, and reporting.
- **Ensure compliance** with internal controls, audit requirements, and process standards.
- **Collaborate with stakeholders** (Purchasing, Local Accounting, Controlling) to resolve operational issues.
- **Drive process improvement**, harmonization, and digitalization initiatives.
- **Develop and support the team** through coaching, training, and onboarding.

Your profile

- University degree in Accounting, Finance, or related field.
- Minimum 3-5 years AP experience, ideally in a shared service environment.
- Previous coordination or team leadership experience preferred.
- Advanced English required; any additional language is an advantage.

Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

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Job ID

REF93335Z

Field of work

Finance and Controlling

Location

Timișoara

Leadership level

Leading People

Job flexibility

Hybrid Job

Legal Entity

**ContiTech Thermopol Romania
S.R.L.**

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary.

The ContiTech group sector develops and manufactures, for example, cross-material, environmentally friendly and intelligent products and systems for the automotive industry, railway engineering, mining, agriculture and other key industries. Guided by the vision of “smart and sustainable solutions beyond rubber,” the group sector draws on its long-standing knowledge of the industry and materials to open up new business opportunities by combining various materials with electronic components and individual services.