

Infrastructure License & Contract Manager - CTBC

Your tasks

Summary

The Infrastructure Contract & License Manager oversees all contracts & licenses related to physical IT assets, datacenter hosting, infrastructure/platform services (PaaS/IaaS) and telecommunication and network infrastructure. The role ensures that contracts are professionally customized, reviewed, monitored, and continuously aligned with business, technical, and financial needs. By coordinating stakeholders and managing the full lifecycle of hardware-, infrastructure-, and telecom-related agreements, the position supports operational stability, cost efficiency, and long-term value across ContiTech's infrastructure landscape. The position requires strong self-management skills, a structured working style, and close collaboration with technical, commercial, and strategic stakeholders.

Responsibilities

- End-to-end contract lifecycle management: Customize, review, monitor, amend and renew contracts for hardware, infrastructure services, and telecommunications.
- Preparation for Purchasing: Provide all necessary and compliant contract documentation to NPM IT Purchasing to enable formal negotiation and signing.
- Stakeholder coordination: Ensure involvement of experts from IT, Legal, Finance, Security, and Procurement; act as the central communication point for contract-related matters.
- Quality & consistency of IT contracts: Maintain a consistent standard of contract quality across ContiTech by ensuring clarity, accuracy, and alignment with internal requirements.
- Hardware lifecycle alignment: Ensure contract terms support procurement, maintenance, replacement, and disposal cycles for physical IT assets. Tracking of renewal and cancellation terms for timely decisions for datacenter hosting, infrastructure/platform services (PaaS/IaaS) and telecommunication and network infrastructure
- Risk & issue management: Identify contractual risks, support mitigation, and address contract-related issues or disputes with suppliers.
- Financial oversight: Track renewals, pricing conditions, indexation, and cost drivers; support TCO assessments and identify optimization opportunities.



Job ID
REF93213D

Field of work
Information Technology

Location
Timișoara

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
ContiTech Thermopol Romania S.R.L.

- Performance oversight: Monitor supplier performance against contractual obligations and SLAs; follow up on deviations and support remediation.
- Continuous improvement: Regularly review and adapt existing contracts to evolving business needs, ensuring ongoing relevance and effectiveness.
- Operative License Manager: Maintain accurate license records and manage license keys. Monitor data quality for license types and usage
- Finance Process: Plan and budget for IT License Management Portfolio. Collaborate with leadership to update the portfolio regularly
- Support Purchasing Process. Provide consultancy on license models and optimization

Your profile

- Experience in license contract management for IT services, hardware, or infrastructure
- Knowledge of physical IT assets, data center infrastructure, and platform services (PaaS/IaaS) and their lifecycle processes
- Understanding of procurement and financial processes (e.g., TCO analysis, offer evaluation)
- Ability to evaluate contract content, interpret requirements, and identify risks
- High level of self-organization and ability to structure one's own work area with minimal guidance
- Strong analytical and detail-oriented working style
- Excellent communication and coordination skills
- Ability to collaborate effectively with multiple stakeholders (IT, Procurement, Legal, Finance)
- Proactive and solution-oriented mindset

Our offer

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About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

Guided by the vision of being the customer's first choice for material-driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.