

Senior Warehouse Specialist, eLISA LKU

담당 업무

Manage Market Warehouses ensuring process compliance, efficiently fulfilling Service Levels and high customer satisfaction.

1. Warehouse Management

- Implement and monitor quality processes for all warehouse functions.
- Manage complaints across all product groups (POGs).
- Ensure service providers follow specifications; update if needed.
- Align local procedures with global standards.
- Develop new procedures for warehouse teams.
- Conduct internal and external audits.
- Create improvement concepts for mid- and long-term competitiveness.
- Ensure service provider capacity meets demand.
- Maintain proper documentation in quality management systems.

3. Warehouse Operations

- Handle downgrading, scrapping, and track progress.
- Coordinate meetings for blocked stock resolution.
- Manage returns and related processes.
- Clean stock discrepancies between SAP systems (P52 & EWM).
- Analyze system data for process improvements.
- Use BI tools for data analysis.
- Address quality issues and track progress.

4. Cost Management

- Support supervisor for preparation of the budget and cost management
- Track and maintain approved special service requests and rates.
- Process additional service requests for cost transparency.
- Review and approve all warehouse handling invoices.
- Continuously look for cost optimization opportunities.

5. KPIs & Reporting

- Optimize inventory KPIs (stock accuracy, zero-pick, utilization rates).
- Prepare inventory reports (blocked stock, slow movers, loss & found).
- Define corrective actions for deviations.
- Plan inbound/outbound processes for efficient shift planning.

6. Annual Stock Count

- Ensure annual stock count process is organized, reconciled, and documented for finance.

7. Complaint Management



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지사
Petaling Jaya

리더십 레벨
Leading Self

근무 유형
Onsite Job

법률 고지
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- Support escalation of complaints beyond specialist level.

8. ESH (Environment, Safety & Health)

- Ensure service providers meet ESH requirements.
- Maintain SOPs and conduct regular ESH training.
- Promote awareness and exemplary safety behavior.

9. Process Improvement (CBS)

- Identify improvement areas.
- Plan and execute improvements with measurable outcomes.
- Participate in projects to enhance supply chain capabilities.

10. Others

- Support projects for competitive advantage.
- Manage consumables (labels, airbags, cardboard).
- Lead or support process improvement actions.
- Conduct audits as needed.

11. Systems & Reporting

- Oversee SAP EWM and related systems as key user.
- Perform housekeeping activities.
- Analyze system data for improvements.
- Use BI tools for reporting & create dashboards

12. Compliance & Safety

- Ensure compliance with laws and safety standards.
- Conduct safety training.
- Investigate accidents and implement preventive measures.

13. Warehouse Sizing Logic

- Prepare data, analyze sizing logic, and propose scenarios to management

지원자 프로필

- Bachelor's degree or equivalent in Business Administration, with a focus on Transport Studies or Distribution and Logistics.
- Minimum of 3-5 years of demonstrable experience in warehouse and distribution logistics operations.
- Proven track record in implementing process automation and technology deployment to enhance operational efficiencies.
- Proficiency in project management methodologies is highly desirable.
- Demonstrated ability to influence and lead without direct authority.
- Exceptional stakeholder management skills, including the ability to effectively collaborate with various internal departments and external service providers.
- Substantial experience working within an international corporate environment is essential.

처우 조건

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기업 소개

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