

# Junior Business Development Officer Southeast Europe (SEE) - Tires

## Your tasks

- Coordinate and support Business Development, eCommerce and eBusiness related activities across the SEE region;
- Provide operational and administrative support for regional initiatives and digital application roll-outs;
- Coordinate roll-out activities (timelines, documentation, stakeholder communication, follow-ups);
- Act as central coordination point between local markets, regional management and central teams;
- Prepare reports, presentations and status updates for management and stakeholders;
- Support knowledge sharing by organizing trainings, meetings and documentation related to Business Development and eBusiness topics;
- Track project progress, risks and dependencies and ensure transparency;
- Support change initiatives by ensuring clear communication and structured planning;
- Maintain regular contact with central and regional stakeholders to ensure alignment and information flow.

## Your profile

- University or High School degree in Economics, Engineering, Technical field or equivalent practical experience;
- 2-5 years experience in business support, coordination, sales support, marketing support or project coordination;
- Experience in coordinating projects and administrative tasks (planning, tracking, documentation, reporting);
- Strong organizational and coordination skills, ability to work independently;
- Experience in Business Development support activities is an advantage;
- Clear communication skills and proactive working style;
- Good understanding of business processes (Sales, Distribution, basic IT tools);
- Structured, detail-oriented mindset with the ability to manage multiple topics in parallel;
- Intercultural awareness and experience in international environments;
- Service- and customer-oriented attitude, high level of reliability;
- Fluent English;
- Willingness to travel up to 10%.

## Our offer



Job ID  
**REF92477J**

Field of work  
**Marketing and Sales**

Location  
**Timișoara**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**S.C. Continental Automotive Products S.R.L.**

- 13th salary;
- Performance bonus;
- Christmas & Easter bonus;
- Seniority bonus;
- Flexible working time;
- Competitive salaries & benefits;
- Health & wellness (Life Assurance, Private Health and Dental Insurance, Sport activities, Canteen, 24/7 Helpline with Psychologists etc.);
- Different discounts (tires, glasses, medical, shopping, etc.);
- Relocation bonus for non-Timisoara Residents;
- Professional development opportunities (in Technical and Leadership Areas);
- International Work Environment & Traveling Opportunities.

Ready to drive with Continental? Take the first step and fill in the online application.

## About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2024, Continental generated sales of €39.7 billion and currently employs around 190,000 people in 55 countries and markets.

With its premium portfolio in the car, truck, bus, two-wheel and specialty tire segment, the Tires group sector stands for innovative solutions in tire technology. Intelligent products and services related to tires and the promotion of sustainability complete the product portfolio. For specialist dealers and fleet management, Tires offers digital tire monitoring and tire management systems, in addition to other services, with the aim of keeping fleets mobile and increasing their efficiency. With its tires, Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.