

Internship Accountant with German GBS (TM) - CTBC

工作职责

As an **Accounting Intern supporting Accounts Payable (AP) and/or Accounts Receivable (AR)**, you will play an important role in ensuring the accuracy and efficiency of financial operations. This position offers hands-on experience in core accounting processes, exposure to ERP systems, and collaboration with experienced professionals. You will contribute to maintaining smooth workflows, supporting month-end activities, and assisting the AP and AR teams in achieving operational excellence.

Accounts Payable (AP):

- Receive, verify, and process supplier invoices.
- Ensure timely and accurate posting of invoices.
- Maintain vendor records and resolve discrepancies.
- Support month-end closing activities for AP.
- Provide assistance to the AP team in daily operations, including handling queries and preparing reports.

Accounts Receivable (AR):

- Prepare and issue customer invoices, follow up on invoice transmission, and send invoices to customers.
- Record incoming payments and reconcile customer accounts.
- Monitor outstanding balances and assist with collections.
- Support month-end closing activities for AR.
- Provide assistance to the AR team in managing customer accounts and resolving payment issues.

职位要求

- Ongoing university studies in economics/finance;
- IT skills MS Office, SAP FI is a plus;
- English - Intermediate;
- German- Advanced,
- Analytical and logical thinking;
- Initiative / pro-activeness;
- Self-motivation, positive attitude;
- Willingness to work in an international environment;
- Team player attitude.

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What we offer:

- What we offer :
- Integration Program in a professional, young & dynamic team;
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职位号码

REF92303D

工作职能

财务和控制

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Wellbeing:

- Health & Wellness (Private Health Insurance, Life Insurance, Sport activities etc.);
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