

# Senior Accountant

## Responsabilități

Manage data integrity and preparation of financial information to ensure completeness, accuracy, timeliness and accessibility

Compliance and quality control review (i.e., preparation and review of account analysis/reconciliations, Journal entry review and approval and adherence to accounting policies and procedures

- Work with local Finance contacts during GL close to ensure adequate completeness, accuracy, timeliness, accessibility and consistency to corporate policies and IFRS
- Execute internal control procedures to ensure that company assets are adequately protected including but not limited to review of reconciliation of General ledger account
- Ownership of team's performance metrics including but not limited to setting, evaluating and reporting

Coordinate and execute periodic close of general ledger which includes maintaining close schedule, monitoring of system closing jobs and resolution of identified issues and communicating to customers.

Directly supervise staff; provide performance feedback and coaching to team members

Resolve issue escalations and assist others as required

Responsible for staff training and education

Foster communication and teamwork within and across organizational boundaries

Identify, present and execute solutions for process improvements and/or adhoc responsibilities as assigned

- Work with Service Delivery Lead to manage workload and determine staffing recommendations
- Responsible for training and to upskill associates and expand their capabilities
- Maintains and executes adequate internal controls for compliance with corporate policies.
- Drive process improvement activities

## Cerințe

- BS Accountancy
- Certified Public Accountant (CPA) or equivalent experience (+2 years in General ledger)
- 5-7 years work related experience
- SAP expert in General ledger (FICO); knowledgeable in other SAP accounting modules (AR, AP, MM)
- Complex accounting resolution skills
- Knowledgeable in MS office suite
- Preferably with experience in process improvements
- Ability to reconcile complex accounts
- Background in AR/AP/ICO preferred
- Experience in a BPO or shared service industry
- Experience with working with international teams required



Job ID  
**REF91528K**

Domeniul de activitate  
**Taguig City**

Nivelul de Leadership  
**Leading Self**

Flexibilitatea programului de lucru  
**Hybrid Job**

Persoană juridică  
**Continental Global Business Services Manila, Inc.**

- Good customer relationship and stakeholder management skills

## **Oferta noastră**

- Hybrid work setup
- HMO upon hire
- Values-based culture
- Work-life balance
- Learning Opportunities

Ready to drive with Continental? Take the first step and fill in the online application.

## **Despre noi**

Global Business Services Manila is the only ContiTech location in the Philippines providing support to global stakeholders (e.g. NAR, EuroAsia)