

Head of Law China

工作职责

Team Lead

lead, supervise and develop the lawyers (and assistants with interns if applicable) in legal team

ensure provision of high quality legal advise to companies within China

ensure integration of team members into the whole EMEA & APAC team across the various countries and locations

identify and continuously develop a successor of all leadership functions in the team including own function
plan and manage team budget

Risk Management / Decision Making

anticipate issues and opportunities and estimate risks for the companies in China
evaluate and weigh multiple inputs and impacts of possible decisions or course of action
identify solutions to minimize risks and maximize legal rights and opportunities
develop proposals for efficient and effective internal decision making

Cooperation

create trustful relationships with key stakeholders internally (e.g. general managers, BA heads, Central Functions etc.) and externally (suppliers, customers, external counsel etc.)
within the Global Law Department liaise with the leaders of other areas/regions for global coordination of legal services in cross-regional and cross-functional matters
coordinate retention and manage costs of outside counsel for those clients/areas of law where no in-house resources are available

Legal Advice & Claims

provide expert and strategic legal advice to management in complex, significant matters and supervise legal advice given by the team members
ensure proper support of clients in claim management, both in and out of court, both as claimant and as defendant

Standardization

help to develop standardized solutions, where reasonable, to increase



职位号码

REF91269K

工作职能

法务与知识产权

所在地

Shanghai

领导力级别

领导领导者

工作场所灵活度

现场办公

法律实体名称

Continental Tires Co., Ltd.

efficiency of law department (e.g. by further developing templates and tools)

Contracts

Responsible to draft and review contracts of all kinds and other legal documents

Offer support in negotiation of high complexity/high stake contracts

Ensure an updated library of contract templates in all legal areas

Ensure usage of available contract management/approval tools by the entire team

Trainings

Ensure that the team provides preventive workshops & training for assigned clients

Coach the team members in their technical as well as organizational skills

Reporting

Ensure tracking of all legal matters in applicable IT system(s) by the team

Report on all relevant legal matters and risks to the supervisor

Confidentiality

Respect the confidentiality of information he/she has access to inside the corporation

Company's procedures

Respect Internal Regulations and company's procedures.

职位要求

University degree - Law School

at least 8 years of professional experience on legal position

independent advisory in complex national and international matters/projects

proven experience in formal or informal leadership (e.g. coordination colleagues in complex projects)

multiple years of working in an international team/company

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