

Accountant

Your tasks

1. Register a new customer /supplier 2. Issue CN/DN 3. Posting Incoming /Outgoing payment 4. AP& AR Reconciliation 5. Monthly payable forecast 6. Statutory & monthly fixed expenditure payment proposals. 7. Register FA 8. Bank Recon. 9. Month-end rollover. 10. Monthly job closure. 11. Prepare PNL & BS.

1. SST Declaration 2. Monthly rubber usage Declaration 3. Customs Declaration(MIDA) 4. LGM license renewal 5. HRDF application for any training, if applicable 5. Add the exemption code into the SST portal, if needed. 6. Audit assistant for financial audit & tax audit 7. Provide supporting documents to the banker each time receive FTT. 8. Attend to bank-related enquiries.

Monthly trial balance submission and posting in FIRE condit (HB2) accounts

1. WC-apply tax clearance to LHDN. 2. BC-attend to payroll calculation enquiries from BC staff. 3. Stock adjustment. 4. Indexing/Filling documents 5. Raise esign for all non PO invoices 6. Raising ePR in portal 7. Staff attendance

Understanding of BOM, Routing. Production order closing and analysis for manufacturing variance, action plan etc.



Job ID
REF90373C

Location
Seremban

Leadership level
Leading Self

Job flexibility
Onsite Job

Legal Entity
Vulcanite Malaysia Sdn. Bhd.

Your profile

Commerce Graduate or Graduate in Finance. At least 5 Years of experience in manufacturing set up with knowledge of any Accounting package.

Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2024, Continental generated sales of €39.7 billion and currently employs around 190,000 people in 55 countries and markets.

Guided by the vision of being the customer's first choice for material-driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.