

Tooling & Operational Excellence Technician (Monday - Friday)

Your tasks

YOUR TASKS

This position supports tire build operations by managing tooling, spare parts, scheduling, and administrative tasks to ensure efficient, safe, and organized production.

HOW WILL YOU MAKE AN IMPACT

- Support tire build operations by controlling tooling, spare parts, and local inventory (drums, segments, transfer rings, operator tools, etc.).
- Encourage staff engagement by empowering employees to surface improvement ideas and collaborate on solutions
- Ability to work across departments and influence change.
- Coordinate weekly tire build and machine scheduling, ensuring required tooling is available.
- Order and track tooling, spare parts, safety equipment, office supplies, and production equipment.
- Maintain tooling database, inspection/repair records, and documentation for inventory control.
- Assist area manager and supervisors with operational and administrative needs.
- Plan and support meetings, including agendas, room set-up, minutes, and note distribution.
- Manage confidential information and perform complex tasks within area of specialization.
- Apply ESH work instructions daily, model exemplary safety behavior, and act immediately on hazards.
- Perform other duties as assigned to support operational efficiency.

NOTE: May not be inclusive of all work required and may be updated as needed.

THE ENVIRONMENT

- Safety is our highest priority and safety procedures / guidelines must be always adhered to. This includes safety wear such as steel toes, hearing protection, etc.
- The job is within a climate-controlled environment.

Your profile

WHAT YOU BRING TO THE ROLE

- Degree in Industrial Management, Business, or related field, or equivalent experience if no degree
- Three or more years' experience in an administrative support role
- Experience in production scheduling, maintaining tooling records, assemblies, and orders in ordering systems
- Legal authorization to work in the U.S. is required. We will not



Job ID

REF88434X

Field of work

Manufacturing Operations and Production

Location

Sumter

Leadership level

Leading Self

Job flexibility

Onsite Job

Legal Entity

Continental Tire the Americas, LLC

sponsor individuals for employment visas, now or in the future, for this job opening

- Continental is not able to pay relocation expenses for this opportunity

ADDITIONAL WAYS TO STAND OUT

- Tire building process experience
- SAP experience

Our offer

THE PERKS

- Immediate Benefits
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Competitive Bonus Programs
- Employees 401k Match
- Diverse & Inclusive Work Environment
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

All your information will be kept confidential according to EEO guidelines.

EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online

application.

About us

THE COMPANY

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

With its premium portfolio in the car, truck, bus, two-wheel and specialty tire segment, the Tires group sector stands for innovative solutions in tire technology. Intelligent products and services related to tires and the promotion of sustainability complete the product portfolio. For specialist dealers and fleet management, Tires offers digital tire monitoring and tire management systems, in addition to other services, with the aim of keeping fleets mobile and increasing their efficiency. With its tires, Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.

Continental Tire has been around for over 150 years, we've been changing the way the world moves while making it more safe, smart, sustainable and accessible to all. Our Sumter, SC location is seeking production associates to join our shop floor.

Are you ready to shape the future with us?