

Accountant

あなたの仕事内容

- Monthly closing related tasks according to closing schedule.
- Download bank statements from the banking system. Accounting for incoming customer credits, outgoing vendor payments, other miscellaneous transferred items (taxes, inter-monthly payments, OMB, wages, cafeteria, subsidies). Continuous management of excel statements related to EUR Cashpool account.
- Transfer of domestic-foreign supplier invoices: preparation of SAP payment proposal, itemized verification of bank account numbers, preparation of transfer package, clarification of issues related to problematic posted invoices with the accountant GBS group. Other transfers (taxes, duties, wages, cafeteria, inter-monthly payments, subsidies)
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- Daily Cash Pool forecasts of expected cash flows
- Current account management of Customs Authority, statement of the customs declarations. Posting of the customs declarations, handling of the payment to the customs Authority
- Release the blockod orders, checking process for the releasing (customer receivables, value of the order, current credit limit),
- Preparation of statistical reports
- Preparation of monthly Intrastat reports related to EU purchases.
- General ledger posting,
- Management of supplier master data

あなたのプロフィール

- University Degree in economics
- Good communication skills
- Target and result oriented mindset
- Strong organizational skills and ability to multitasking
- English language knowledge in verbal and writing
- Self organized, good deadline management
- SAP Reporting is advantage

オファー

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会社概要

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The ContiTech group sector develops and manufactures, for example, cross-material, environmentally friendly, and intelligent products and systems for the automotive industry, railway engineering, mining, agriculture, and other key industries. Guided by the vision of “smart and sustainable solutions beyond rubber,” the group sector draws on its long-standing knowledge of the industry and materials to open up new business opportunities by combining various materials with electronic components and individual services.