

# NPM Purchasing EMEA Category Manager ContiTech - HR Services (m/f/d) - REF87203P

## Responsabilități

### Missions and Purpose of this position:

ONE ContiTech - The first choice for material driven solutions.

Are you interested in shaping the future of ContiTech together with a great team?

Please join us and contribute to our goals with your new role as EMEA Category Manager for HR Services within Purchasing@ContiTech.

The EMEA category manager for HR Services is responsible for all regional tactical purchasing activities in the area of above mentioned Services.

The regional category approach creates a mutual added Value for all internal Customers in terms of commercial, logistical and processual Enhancements by providing Expertise and Best Practices around the needs of the internal Customers as well as strengthening the relationship to strategic Business Partners (internally and externally).

### Your tasks

- Driving all related purchasing activities in EMEA region related to HR Services (Security, Health Care, HR, Trainings) together with the Global Category Head and Regional Cluster Manager
- Drive negotiations considering best commercial and operational aspects and ensure compliance with valid rules
- Identify synergy potential where- and whenever possible
- Ensure full coverage of all business requirements in the received offers
- Drive contractual coverage
- Support operational improvements by negotiating commercial benefits
- Keep alignment between purchasing and internal customer strategy
- Complete handling of the ordering process via CEOS and SAP, including any complaints handling as well as internal and external communication
- Preparing and conducting tenders, offer comparisons, and contract negotiations for complex procurement projects in the defined areas, in cooperation with Global Category Head and Regional Cluster Manager
- Create and compile Sourcing Decisions Sheets, ensure BPBoC and NDA signatures, collect financial and commercial records, identify and develop vendors
- Ensure, that agreements are created, approved and signed and communicate to the plants inside the region



Job ID  
**REF87203P**

ID poziție  
**Achiziții**

Domeniul de activitate  
**Eschborn**

Nivelul de Leadership  
**Leading Self**

Flexibilitatea programului de lucru  
**Onsite Job**

Persoană juridică  
**ContiTech Deutschland GmbH**

- Support and management of special projects

## Cerințe

- University Degree (Diploma/Bachelor/Masters) and extensive experience, related certifications.
- At least 3 years of professional experience in procurement, preferably in technical purchasing (NPM area) with verifiable success – alternatively, relevant experience in HR is also welcome
- Strong analytic and conceptual competence
- Exceptional communicator capable of communicating effectively within a multi-cultural and across functions as well as all levels
- Confident handling of SAP R/3 + S/4 and MS Office
- Independent and responsible way of working as well as a quick comprehension
- Advanced negotiating skills, assertiveness, goal- and result-oriented work
- Fluent in German & English (writing and speaking).
- Experience in project management

Applications from severely handicapped people are welcome.

## Oferta noastră

The well-being of our employees is important to us. That's why we offer exciting career prospects and support you in achieving a good work-life balance with additional benefits such as:

- Training opportunities
- Mobile and flexible working models
- Sabbaticals

and much more...

Sounds interesting for you? [Click here to find out more.](#)

[Diversity, Inclusion & Belonging](#) are important to us and make our company strong and successful. We offer equal opportunities to everyone - regardless of age, gender, nationality, cultural background, disability, religion, ideology or sexual orientation.

Ready to drive with Continental? Take the first step and fill in the online application.

## Despre noi

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

Guided by the vision of being the customer's first choice for material-

driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.