

Plant Purchasing Buyer Senior (Indirect Purchasing)

Your tasks

Carrying out all purchasing activities in the area of indirect goods/services for which the job holder is responsible for. The main purpose is to optimize supply through aggregation of spend and applying of common strategies with the target to maximize the earning contribution across locations in the region in accordance with purchasing and company guidelines.

Your profile

- Academic degree in International Business or Administration, Industrial Engineering, Logistics, or comparable qualification
- Fluent English language skills
- More than 3 years of experience in Purchasing
- Strong intercultural understanding
- Strong negotiation skills and experience
- Experience in variety of projects related to purchasing, cost improvements, efficiency gains
- Experience in MS applications (Excel, PowerPoint)

Core Responsibilities:

- Approval and negotiation of shopping carts up to defined regional category and value threshold.
- Creation of purchase orders w/o value limits and in line with our guidelines.
- Management of the RfQ-Process for demands/shopping carts up to defined regional value threshold, incl. the awarding of suppliers.
- Responsible for new vendors set up and new contracts approval submittal for owned negotiations.
- Find saving opportunities by bundling operational demands up to defined regional value threshold, substitution of suppliers, negotiations of payment (DPO)/ delivery terms and warranty extensions.
- Processing of order confirmation (maintaining all relevant data in the system, clarification, and approval of deviations) for critical/sensitive orders (e.g., storeroom items) defined by Regional Operations
- Escalation Management/Problem Solving by executing approaches with the aim to secure local objectives.
- Invoice clarification in case of price deviations.
- Steering and monitoring the automated replenishment process for coded materials.
- Identification and support on the creation of electronic catalogs to reduce manual processing requirements, while promoting the usage of existing ones.
- Contract management, and knowledge of commercial conditions



Job ID
REF87187E

Location
Ciudad Apodaca

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
Contitech Fluid Mexicana, S. de R.L. de C.V.

according to the country of operation.

- Mentoring of junior operational buyers.
- Know and analyze processes and/or information to propose improvements within the purchasing department.
- Region-specific operational requirements, e.g., tax application, contractual requirements etc.
- May be required to assist Global or Regional Category colleagues on carts approvals and SAP orders conversion due to local systems accesses needed.

Our offer

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-MR1

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.