

# Accounting Analyst Junior

## Vos activités

The Junior Accountant is responsible for execute general accounting, support the completion of the close, and ensuring that the general ledger account balances and trial balances under his responsibility are accurate and reflect the proper amounts (low complexity). This position is grade 8.

## Key Roles & Responsibilities:

- Assist in the month end, quarter end and the year-end close process
- Prepare, code and record journal entries in GL
- Reconcile / analyze general ledger accounts under his responsibility
- Provide audit support specific to general accounting
- Analysis and reconciliation of balance sheet accounts, with adequate support to ensure the accuracy of the figures
- Meet or exceed team metrics
- Resolve problems or any situation through the appropriate channels (e.g., seeking collaboration with team members or involved individuals, escalation, etc.)
- Identify and present process improvements
- Develop other activities as assigned, for example, additional support in audits, financial analysis, participation in group activities, etc.
- Use CBS methodology

## Votre profil

### Qualifications

- Bachelors degree in Accounting
- No experience in accounting needed
- Meet key competencies for the job
- Proficient in using Microsoft Office suite
- Communication skills Flexible to new ideas and ways of completing tasks
- Ability to meet deadlines



### Référence

**REF86629M**

### Domaine fonctionnel

**Finance and Controlling**

### Site

**San Luis Potosí - Contitech**

### Niveau de leadership

**Leading Self**

### Flexibilité du poste

**Hybrid Job**

### Unité légale

**ContiTech Fluid Distribuidora, S. de R.L. de C.V.**

- Highly organized

## **Notre offre**

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

Ready to drive with Continental? Take the first step and fill in the online application.

## **A propos de nous**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.