

Senior Legal Counsel / (Data) Compliance Coordinator (in part-time 50%)

Your tasks

Reporting hierarchically to the Head of Finance & Administration, located in Belgium, and functionally to the Head of Law Northern/Southern Europe & Africa, located in France, this position takes ownership and responsibility in particular for:

- Coordinating Benelux Compliance and Data Protection matters, in close alignment and cooperation with dedicated Corporate teams;
- Providing legal consultancy on national and international commercial / contracts law, civil law, labor law and Corporate matters;
- Collaborating with various central (Trademark, Tax, etc) and local (Sales, Marketing, etc) teams on topics including negotiations with external parties, drafting and reviewing contracts, policies and other formal documents, support with claims management, etc;
- Acting as "housekeeper" for the Benelux House of Rules, including document lifecycle management, leading and steering the organization through the annual review campaign, communicating regularly on House of Rules updates to ensure employee awareness and use of the Sharepoint;
- Identifying training needs and conducting legal workshops, coaching junior legal colleagues in their technical as well as organizational skills;
- Participating in and/or leading projects related to the role's tasks and responsibilities.

Your profile

- Your Qualifications & Work Experience
 - University degree in Law
 - Several years of professional experience with exposure to commercial contracts work, data protection and/or compliance topics
 - Experience and willingness to work in a highly matrixed, international environment
- Your Skills & Competencies
 - Ability to structure, prioritize and manage multiple parallel complex tasks with a high attention to detail and quality
 - Strong communicator with ability to influence and drive topics forward
 - Audit / control mindset, risk awareness and pro-active assessment
 - Service orientation, taking a pragmatic approach to working on commercial law topics and activating Compliance / Data Protection rules in a business environment
 - Fluent - verbal and written - Dutch, French and English language skills
 - Proficient user of M365 (Outlook, TEAMS, Sharepoint, copilot, PowerPoint, Word, Excel)



Job ID

REF86385T

Field of work

Administration and Assistance

Location

Machelen

Leadership level

Leading Self

Job flexibility

Onsite Job

Working time

Full Time

Contact

Claudia Nijboer

Legal Entity

Continental Benelux SRL

Our offer

Continental Benelux as an employer provides the best of both worlds - working from a modern comfortable office as well as from your home location. In addition to an unlimited employment contract and your annual gross salary, we provide benefits such as meal vouchers, eco-vouchers, group insurances for pension / hospitalization / invalidity as well as a motivating company culture based on our four core company values: "Trust", "Freedom to Act", "Passion to Win" and "For One Another".

We look forward to receiving your application!

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded In 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of EUR 39.4 billion and currently employs around 200,000 people in 57 countries around the world.