

# Law Intellectual Property LA (Patentanwaltsfachangestellte / Rechtsanwaltsfachangestellte) - Original Equipment Solutions (m/w/d) - REF86156C

## Your tasks

- Independent administrative management of the national and international IP portfolio (patents, utility models, designs, and trademarks)
- Supporting the internal patent coordinator
- Maintaining and managing intellectual property files in IP management software
- Corresponding with external patent law firms and, if applicable, authorities
- Supporting the determination of inventor remuneration
- Preparation of reports and overviews for management
- Respects the confidentiality of information he/she has access to inside the OESL
- Respects Internal Regulations and company's procedures and fosters execution discipline of such

Applications from severely handicapped people are welcome.

## Your profile

- Completed training as a patent attorney assistant or comparable qualification in the field of IP management
- Several years of professional experience in a comparable position, ideally in an industrial company
- Confident use of IP management software (e.g., Genese, PatOrg, DIAMS, IP Now, or similar)
- Project & process experience
- Business-driven problem-solving skills
- Independent, structured, and reliable working style
- Exposure to international work content in previous roles
- Intercultural competence
- Teamwork and strong communication skills
- Intellectual property administration knowledge
- German and English skills with emphasis on IP terminology
- Ability to manage multiple complex tasks simultaneously
- MS Office skills

## Our offer

### What we offer:

- **Hybrid schedule** - Work-life balance is important, so we offer a flexible schedule with mobile and flexible working models, sabbaticals or cross-border work



Job ID  
**REF86156C**

Field of work  
**Law & Intellectual Property**

Location  
**Hannover**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Contact  
**Lisa Zadruzynski**

Legal Entity  
**ContiTech Vibration Control GmbH**

- **Corporate Benefits** - We collaborate with different vendors, and we receive discounts for various products - like restaurants, fitness programs etc.
- **System for Rewarding Improvement Ideas** - We have an internal improvement program (Continental Idea Management) that allows you to come up with ideas and to be honored with an attractive bonus (according to your improvement idea)
- **Professional development** - Many opportunities to develop yourself within the company
- **Competitive Compensation in line with your personal contribution & company performance**

Sounds interesting for you? [Click here to find out more.](#)

## Our Commitment

- **Influence:** We offer opportunities to have a greater impact and reap more rewards professionally
- **Initiative:** We encourage our people to grow, take on greater responsibilities, be innovative, and gain new capabilities
- **New Work:** We value the flexibility and agility that makes modern working possible and makes a customer-centric company successful
- **One team:** We believe in a culture of belonging to a tight team of individuals who can drive success together
- **These aspects influence the selection process in building our new team of pioneers. We are an exclusive unit to belong to and look forward to meeting you!**

Ready to drive with Continental? Take the first step and fill in the online application.

## About us

Original Equipment Solutions (OESL) is emerging as a stand-alone global leader in the automotive sector, with over 17,000 employees and €2 billion in annual sales. Operating in 15 countries across 35 locations, including technology centers, OESL will build on Continental's rich legacy to deliver high-quality parts to major OEMs and commercial vehicle customers worldwide.

## Why Join OESL ?

- **Greater Impact:** Take part in shaping the future of a dynamic organization, with the opportunity to bring ideas to life and reap significant professional rewards.
- **Growth and Innovation:** Work in a fast-moving, environment that encourages innovation and offers opportunities for continuous growth and expanding your skill set.
- **Creative Space:** Experience the entrepreneurial spirit of a start-up culture within a global organization, enjoying both the creative freedom and the responsibility needed to thrive in modern working environments.
- **Tight-Knit Team:** Join a highly collaborative team where individuals have the power to shape their work, make meaningful contributions, and drive collective success.