

PMO (Project Management Office) Expert IT (m/f/d) - Original Equipment Solutions - REF86067F

Your tasks

Join our dynamic team at OESL, where we are dedicated to innovation and excellence in IT services. Are you passionate about supporting IT Projects as PMO? If so, we have an exciting opportunity for you!

Project Governance and Frameworks

- Enforce standardized project management methodologies across all supplier-related projects (e.g., Agile, Waterfall, Hybrid).
- Establish governance frameworks for project execution, ensuring all projects follow consistent processes, from initiation to closure.
- Ensure that all supplier-related projects are aligned with IT governance policies, business objectives, and compliance regulations.

Monitoring, Reporting, and Risk Management

- Track project progress, performance, and risks, ensuring timely delivery within scope and budget.
- Conduct regular project reviews with project managers and other stakeholders, providing status updates to senior leadership.
- Identify, assess, and manage risks to project success, proposing corrective actions and adjusting plans when needed.

Resource and Budget Management

- Monitor project budgets, ensuring resources are allocated efficiently and costs are controlled across all projects.
- Provide resource planning and allocation support, ensuring that the right teams and external suppliers are aligned for optimal performance.
- Conduct financial tracking and reporting to ensure that supplier ecosystem projects stay within budget and scope.

Communication and Stakeholder Management

- Serve as the primary point of contact for internal and external stakeholders involved in supplier ecosystem projects, ensuring open lines of communication.
- Provide reports and updates to senior leadership, highlighting risks, budget status, and key performance indicators (KPIs).
- Foster collaboration between business and IT teams, as well as suppliers to ensure successful project outcomes.

Continuous Improvement and Knowledge Sharing

- Identify areas for process improvements in the management of supplier-related projects, driving efficiency gains and improved governance.



Job ID
REF86067F

Field of work
Information Technology

Location
Proto

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
ContiTech Techno-Chemie GmbH

- Lead initiatives to share best practices and lessons learned across the organization to continually enhance project management capabilities.
- Create and maintain knowledge management documentation for all supplier ecosystem projects, ensuring that lessons and methodologies are captured for future projects.

Your profile

- Bachelor's degree in Information Technology, Business Administration, Engineering, or a related field.
- Required Certifications: Project Management Professional (PMP), PRINCE2, Agile Certified Practitioner (ACP) or equivalent Agile certification
- Preferred Certifications: Certified ScrumMaster (CSM), ITIL Foundation, PMI Risk Management Professional (PMI-RMP)
- 5+ years of experience in project management, with a focus on IT-related projects, especially involving external service providers and vendor management.
- Lead or supported multiple supplier-related projects, particularly in areas such as IT infrastructure, cloud services, and software development.
- Managed cross-functional teams and coordinated with internal stakeholders (IT, procurement, legal, business units) and external vendors to ensure project success.
- Delivered projects on time, within budget, and aligned with business goals and IT strategy.
- Experience in PMO roles, ideally within a complex, multi-project environment, ensuring the implementation of governance, methodologies, and reporting systems.
- Strong leadership in guiding cross-functional teams, coordinating between internal IT, procurement, legal, finance, and external suppliers to ensure project alignment and success.
- Proven ability to develop and implement governance frameworks, project management methodologies, and ensure compliance with IT and business standards.
- Excellent communication skills to effectively lead project meetings, manage stakeholders, and provide clear and concise project updates to senior leadership.
- Experience managing multiple projects simultaneously, ensuring that resources are allocated efficiently, risks are mitigated, and deadlines are met.
- Fluent in English, another language helpful
- Exposure to international work content in previous roles

Applications from severely handicapped people are welcome.

Our offer

About OESL IT

OESL IT is at the forefront of our transformation, being built from the ground up to be agile, forward-thinking, and strategic. As we shape the future of OESL, our IT team will play a pivotal role as a **strategic advisory partner**, driving digital capabilities and enabling business success across the organization.

Why Join OESL IT?

- **Greater Impact:** Take part in shaping the future of a newly formed, dynamic IT organization, with the opportunity to bring ideas to life and reap significant professional rewards.
- **Growth and Innovation:** Work in a fast-moving, cloud-based infrastructure and application environment that encourages innovation and offers opportunities for continuous growth and expanding your skill set.
- **Creative Space:** Experience the entrepreneurial spirit of a **start-up culture** within a global organization, enjoying both the creative freedom and the responsibility needed to thrive in modern working environments.
- **Tight-Knit Team:** Join a highly collaborative team where individuals have the power to shape their work, make meaningful contributions, and drive collective success.

What we offer?

- **Compensation package** - 14th salaries plus performance bonus
- **Lunch Allowance** - in line with local regulation
- **Flexibility** - Flexible schedule, hybrid work.
- **Home-Office** - Employees received 1,00€ net for each Home-Office day, paid monthly.
- **Work Abroad** - Possibility to work abroad within the EU for 20+20 days per year (two different countries).
- **Vacation days** - 22 days per year + 3 extra days the following year (considering absenteeism). Seniority days added starting from 3 years in the company.
- **Referral Bonus** - A bonus of 500€ or 750€ (depending on the seniority of the candidate) is paid for each referral.

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Original Equipment Solutions (OESL) is emerging as a stand-alone global leader in the automotive sector, with over 17,000 employees and €2 billion in annual sales. Operating in 15 countries across 35 locations, including technology centers, OESL will build on Continental's rich legacy to deliver high-quality parts to major OEMs and commercial vehicle customers worldwide.