

# Accounts Receivable Analyst

## Descrição da função

- Responsible for daily postings of cash bank receipts
- Ensure cash postings are accurate
- Research and resolve unapplied receipt
- Assist in identify and resolving payment discrepancies.
- Reconcile daily bank cash receipts activity
- Clarification of pending invoices
- Handling Customer web portals
- Provide AR Statement of account
- To provide all documentation to the Customer in order to get the payment. (To handle Invoices, reconciliations, bank data, payment receipt, Customer web portals)
- To apply customer payments in the SAP system according to customer Remittances, web pages, and EDI's
- Backup and archiving of accounting documents in time and correctly
- Credit/Debit Memos
- Reporting
- Customer Disputes process

## Requisitos

- Bachelor's Degree in Accounting or Finance
- Intermediate English
- Experience:
  - In General Accounting
  - in Accounts Receivable (desirable)
  - With international customers (desirable)
- Knowledge:
  - SAP FI finance module (AR) (desirable)
  - Excel advanced, Office tools

## O que oferecemos

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-LZ1

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## Quem somos

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded



Identificação da vaga  
**REF85806P**

Área funcional  
**Finance and Controlling**

Local  
**Silao - Centro Financiero**

Nível de liderança  
**Leading Self**

Modalidade de trabalho  
**Hybrid Job**

Contato  
**Luz Zúñiga**

Pessoa jurídica  
**Continental Automotive  
Mexicana, S. de R.L. de C.V.**

in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.