

## Mixing Receiving Tech III

### Your tasks

The Mixing Receiving Tech III will:

Manage the shift, receive raw materials, assure no outages, instruct employees and handle issues as they arise on shift.

#### SAP

- Perform goods receipts in SAP & goods issue (push to WIP).
- Access MV24 printer spool and print SAP release tags, as needed.
- Responsible for raw material inventory and any issues using SAP and ensure all is correct.
- Make transfers to PCT and Jungs as needed, and transfer yard material into plant location, (push to WIP).
- Receive all bulk materials, fabric, carbon, oils, & make sure COA & BOL are correct.

#### JUNGS

- Communicate with Raw Material Warehouse (JUNGS BT1).
- Coordinate daily, wire, 3rd floor orders to Jungs daily.
- Work with outside warehouse (JUNGS) on receiving and transfer transactions.
- Maintain Jung Storage trailer inventories

#### UP RAILROAD

- Keep records of all UP transactions
- Communicate daily with UP on inbounds and returns, schedules cars (shipment management).
- Spot and unload oil, carbon trucks and railcars, according to daily unload schedule.

#### PURCHASING

- Work with Purchasing on daily issues.
- Send Carbon/Oil inventory daily to Purchasing team, Jim, Larhonda, Serena, Danielle

#### QUALITY



Job ID  
**REF851260**

Field of work  
**Manufacturing Operations and Production**

Location  
**Mount Vernon**

Leadership level  
**Leading Self**

Job flexibility  
**Onsite Job**

Legal Entity  
**Continental Tire the Americas, LLC**

- Assist with non-conforming materials.

#### GROUNDS

- Maintain the grounds outside, (Dike check sheets).

- Organize carbon barns cleanup

- Communicating with gate monitor, moving carbon trailers in and out of carbon barns, moving trailers in and out of dock doors for loading and out bounding.

#### PCT

- Stay in direct contact with PCT folks to ensure they have materials, and compounds they need to run without any down time.

- Organizing the trailer moves to and from PCT for materials, compounds, and scrap.

#### OFFICE WORK

- Maintain excel spreadsheets for Morelia, PCT, Sumter, Hexpol, Clinton receiving and ship outs of materials.

- Coordinate deliveries, and returns to and from vendors

- Ensure all have taken computer base training tests/give monthly reviews to new hires.

- Ensure BT1 meetings functionality.

- Prepare for internal and external audits (WIP).

#### TRAINING AND TRUCKING

- Perform other duties as directed by Dept, Manager, Lead Supervisor in mixing and receiving.

- Follow standard practices, plant safety policies, plant policies, and Environmental policies.

- Communicate with oncoming leads regarding ongoing and forthcoming activities.

- Train new technicians.

- Assist Technician I's with trucking duties.

- Ensure no outages to our internal customers.

- Assisting other leads and ensuring Technician I's are completing daily tasks.

- Daily walk through, of all receiving areas, for visual inspections.

***NOTE: May not be inclusive of all work required and may be updated as needed.***

## **Your profile**

### **Basic Qualifications:**

- High School Diploma/GED
- 1-2 years experience.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this job posting.
- No relocation assistance is offered for this position

### **Preferred Qualifications:**

- Previous manufacturing experience or Associates Degree

### **Environment**

- Safety is our highest priority and safety procedures/ guidelines must be always adhered to. This includes safety wear such as hearing protection and steel toe shoes.
- New Hires will likely be placed on a shift that includes evenings and weekends.
- The job is within a non-climate controlled environment where you will be exposed to temperature swings (hot/cold), forklift and pedestrian traffic, and noise. Majority of work completed in a high heat environment.
- The role involves various physical tasks, including lifting, bending, stooping, pushing, pulling, and operating machinery, with comprehensive training provided.

## **Our offer**

### **THE PERKS**

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

The starting annual salary for this role is \$63,038 a year.

Salaries are based upon candidate skills, experience, and qualifications, as well as market and business considerations

All your information will be kept confidential according to EEO guidelines.

Ready to drive with Continental? Take the first step and fill in the online application.

**EEO-Statement:**

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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**About us**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

With its premium portfolio in the car, truck, bus, two-wheel and specialty tire segment, the Tires group sector stands for innovative solutions in tire technology. Intelligent products and services related to tires and the promotion of sustainability complete the product portfolio. For specialist dealers and fleet management, Tires offers digital tire monitoring and tire management systems, in addition to other services, with the aim of keeping fleets mobile and increasing their efficiency. With its tires, Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.