

## Purchasing Risk Management Specialist REF75905B

### 工作职责

The Purchasing Governance, Risk Management, and Compliance Specialist will coordinate and support the department's different risk management activities. This role involves ensuring adherence to internal controls, compliance management systems, and risk management processes. The specialist will take over various tasks related to rule management, compliance checks, risk assessments, and data governance.

The Risk Management Specialist will work closely with internal stakeholders to develop and implement risk management strategies, compliance programs, and governance frameworks to support the global purchasing organization.

We are looking for an enthusiastic colleague to join our Purchasing Processes, Systems and Governance team. If you are passionate about interfaces between business processes and purchasing technologies, you might be just the right fit. Your responsibilities will include:

- Rule Management and Rule Governance: Assist in developing, implementing, and maintaining purchasing rules and governance frameworks. Monitor compliance with established rules and regulations.
- Internal Controls and Compliance Management: Support the preparation of reporting statements regarding internal controls and compliance management systems. Assist in the roll-out of Internal Control Systems (ICS) and Governance, Risk, and Compliance (GRC) checks and reporting.
- Continuous Improvement: Identify and implement improvements based on the previous year's compliance statements. Conduct self-assessments to ensure ongoing compliance and identify areas for enhancement.
- Risk Management: Participate in the Financial Reporting GRC cycle. Assist in identifying and mitigating systematic risks within the purchasing process. Support the framework for third-party due diligence and operationalize the process (WAY).
- Authorization and Data Governance: Manage signature authorizations and ensure proper documentation.
- Technical and Process Compliance: Ensure technical compliance with industry standards and internal policies. Monitor process compliance and address any deviations promptly.

### 职位要求

- Bachelor's degree in business administration, Finance, or a related field.
- Experience in purchasing, governance, risk management, compliance, or a related area.
- Strong analytical and problem-solving skills.



职位号码  
**REF83135R**

工作职能  
采购

所在地  
**Szeged**

领导力级别  
个人贡献者

工作场所灵活度  
混合式办公

法律实体名称  
**ContiTech Rubber Industrial Kft.**

- Excellent communication and organizational abilities.
- Proficiency in relevant software and tools.
- Fluent English language skills, both spoken and written, knowledge of German is an advantage

Applications from severely handicapped people are welcome.

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Guided by the vision of being the customer's first choice for material-driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.