

# Intern Non - Engineering (Recruitment, German) - Sibiu Plant HR

## Ihre Aufgaben

Hey, are you looking for an exciting internship where you can gain valuable insights into the world of Talent Aquisition? Then we have just the thing for you!

### Your tasks include:

- Support in editing and publishing job postings
- Preselection of applications
- Check the completeness of the applications
- Managing applications in our applicant management system
- Communication with applicants (m/f/d)
- Communication with HR and Hiring Manager

## Ihr Profil

Are you wondering if you're right for the internship in Talent Aquisition? Here are the important qualifications we are looking for:

- You are studying in the field of business administration, psychology or a related field of study, ensuring you have foundational knowledge relevant to our work
- You should be familiar with MS Office and have a good knowledge of the common programs
- Very good communication skills and the ability to work in a team are particularly important to us
- Fluent German and English language skills are a must

## Unser Angebot

### Compensation & Benefits:

#### Work Time Flexibility

- Mobile work
- Flexible working hours

#### Health & well-being

- Facilities within Aria Clinic in Sibiu and Sport classes dedicated to Continental employees
- 7Card

#### Financial benefits

- System for Rewarding Improvement Ideas
- Meal vouchers

### Take advantage of being in our location



Job ID  
**REF828140**

Arbeitsbereich  
**Verwaltung & Assistenz**

Standort  
**Sibiu**

Rechtliche Einheit  
**Continental Automotive Systems  
SRL**

- Kindergarten on Site (partial subvention, dedicated to Continental employees' children)
- Restaurant and Coffee Corner on Site: daily discount, live cooking, international cuisine & outdoor terrace
- Regina Maria Medical Policlinic on site (benefit extended to Continental employees' families)

### **Invest in your development**

- Learn anywhere, anytime, by any device concept, covering online and offline trainings on job specific content
- In depth induction program
- Mentoring programs

### **Many other benefits to enjoy after work (in partnership with Benefits Online, > 2.000 offers, >800 partners)**

Ready to drive with Continental? Take the first step and fill in the online application.

## **Über uns**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.