

## Team Lead Operations Center NPM P2P

### Your tasks

Ensuring the sustainable operations of systems and processes for OESL Purchasing Organizations. Drive efficiency, compliance, and smooth processes for all impacted stakeholder groups by continuous improvement of service and consultancy provided as well as for the supported tools and interfaces. Participating and supporting projects streamlining and standardizing the entire procure-to-pay process, reducing administrative work and effort. Automating purchasing processes. Coordinating the 2 Operation Centers: in Timisoara and San Luis Potosi



Job ID

**REF82786Q**

Field of work

**Purchasing**

Location

**Timișoara**

Leadership level

**Leading People**

Job flexibility

**Hybrid Job**

Legal Entity

**S.C. ContiTech Romania S.R.L.**

- Responsible in 2nd level support operations globally, contributing to the achievement of monthly KPIs;
- Responsible for testing for rollouts, upgrades, error corrections, and developments;
- Contributes to the creation and maintenance of specific information in different databases as required by the data quality policy, and applies corrective measures;
- Responsible for complex tasks using worldwide purchasing tools according to the incoming requests;
- Responsible for providing customized reporting and analysis;
- Responsible for identifying patterns in errors/system behavior and proposal of potential solutions/improvement ideas;
- Contributes in the review of support quality and takes action for ensuring quality and continuous improvement of service;
- Responsible to regularly check catalogs used, expired and unreleased and take predefined countermeasures to get them back on usage;
- Responsible for analyses, changes, corrections and new creations of attributes and master data for Continental locations;
- Performs user administration in different tool (e.g. CEOS, SAP, Modias, Wise, catalog management systems, catalog distribution system and catalog ordering systems, MS Forms...etc.);
- Responsible for testing new software applications upon request to ensure transitions and supports the roll-out according to company rules, policies and local legal requirements;
- Responsible for the maintenance, monitoring and fluent data transfers to external connected systems;
- Responsible to take and to introduce immediate countermeasures in case of any outages identified if the fix not available yet;
- Responsible for sustainable EDI connection as service for external connected systems;
- Responsible for continuously monitor compliance and data quality on systems and ensures corrections and cleanup;
- Responsible for communicating with internal customers, buyer community, IT, suppliers and SQM communities etc. and ensures proper understanding of business requirements;
- Responsible for handling of escalations and respective assignment to the right person;
- Coordinates activities and ensure proper communication when the

issue can be resolved by third party.

## Your profile

- Minimum of 3 years of experience managing a global team delivering services in an enterprise environment.
- Academic degree in economics, engineering or equivalent qualification (Master's degree or PhD preferred);
- Advanced experience of the MS Office 365 programs as well as other relevant tools;
- Fluent skills in English language, written and oral, further language skills are beneficial (i.e. German, Spanish, etc)

## Our offer

What we offer:

- **The 13-th salary** - Paid once a year, in December;
- **Meal tickets** - With a value of 40 Ron;
- **Hybrid schedule** - Work-life balance is important, so we offer a flexible schedule. Please agree on this with your superior;
- **Private Health Insurance** - Health is the most important, so we offer you a medical subscription through Signal Iduna;
- **Referral bonuses** - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;
- **Bookster** - Feed your body and your mind. You can borrow books and you'll receive them at the office;
- **Sports benefits** - It's important to stay active, so we offer you the 7Card;
- **Discounts at our partners** - We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens etc;
- **System for Rewarding Improvement Ideas** - We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);
- **Happy days** - If you or your child is getting married, or you become a parent, you receive some extra free days;
- **Life events celebration** - If your family is growing, we praise your newborn with a bonus;
- **Unfortunate events** - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a caseby-case basis);
- **Extra vacation days** - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and, afterwards from 2 to 2 years you'll get one more extra day (the maximum you can achieve is 27);
- **Transport from Timisoara area** - You can choose to come with the bus provided by the company if you'll work from the plant location/office;
- **Professional development** - Many opportunities to develop yourself

within the company;

- **Diversity and multicultural mindset** - We encourage you to join us no matter who, where, what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

## About us

**OESL - Original Equipment Solutions, For Future Mobility.**

Are you ready to move ForwardTogether with a global, dedicated, and experienced team?

Join us and take the opportunity to contribute to our future in the fundamentally changing automotive industry with your new role as **Team Lead Operations Center NPM P2P** in the stand-alone Business Area Original Equipment Solutions. Your new place to work is flexible and will be defined later (hybrid).

### About Original Equipment Solutions:

- With more than 17.000 employees and around 2bn€ sales, present in 15 countries with 35 locations and tech centers - OESL is a global player in the automotive sector with extended material competence in rubber, plastic, and metal, serving all major OEM's and commercial vehicle customers' needs with millions of parts in high quality.