

Internship Purchasing Support - CTBC

工作职责

Global Business Services Department is currently looking for an intern within our dynamic Purchasing team.

You will collaborate closely with your mentor to support the purchasing team in managing end to end purchase order activities for non production materials.

- Support operational purchasing activities: Create and manage purchase orders, validate requests, and ensure timely approvals.
- Assist with supplier communication: Request quotes, follow up on deliveries, and help resolve order discrepancies.
- Maintain procurement documentation: Update supplier records and compliance files.
- Collaborate with cross functional teams: Work with finance, category managers, and internal stakeholders across EMEA locations.

Within our team, you will have the chance to be part of a very energetic and innovation-oriented work environment, to collaborate with internal and external stakeholders and to develop a multicultural perspective.

Missions:

Your own willingness, skills and company circumstances could give you the opportunity to develop your career and widen your responsibilities by having access to vertical/horizontal internal moves.

职位要求

- This is what it takes to be a successful in Buyer Internship:
- Ongoing University studies in business, supply chain, engineering, or any - with strong interest in discovering the Purchasing domain;
- Proficient in using Microsoft Office suite;
- English - medium/advanced level;
- German is a plus;
- Ability to work in international teams;
- Adaptable to learn new processes, concepts, and skills.

我们可以提供

- What we offer:
- Integration Program in a professional, young & dynamic team;
- A mentor for your learning period;
- Competitive Salaries & Benefits;
- Recommendation Bonuses for new team members;
- Flexible working hours for your studies.
- Wellbeing:



职位号码

REF82425X

工作职能

采购

所在地

泰梅什堡

法律实体名称

**ContiTech Thermopol Romania
S.R.L.**

- Health & Wellness (Private Health Insurance, Life Insurance, Sport activities etc.);
- Different discounts (glasses, tires, medical, shopping);
- In-house restaurant & coffee corners.
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关于我们

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.