

Internship Purchasing Support - CTBC

Ihre Aufgaben

Global Business Services Department is currently looking for an intern within our dynamic Purchasing team.

You will collaborate closely with your mentor to support the purchasing team in managing end to end purchase order activities for non production materials.

- Support operational purchasing activities: Create and manage purchase orders, validate requests, and ensure timely approvals.
- Assist with supplier communication: Request quotes, follow up on deliveries, and help resolve order discrepancies.
- Maintain procurement documentation: Update supplier records and compliance files.
- Collaborate with cross functional teams: Work with finance, category managers, and internal stakeholders across EMEA locations.

Within our team, you will have the chance to be part of a very energetic and innovation-oriented work environment, to collaborate with internal and external stakeholders and to develop a multicultural perspective.

Missions:

Your own willingness, skills and company circumstances could give you the opportunity to develop your career and widen your responsibilities by having access to vertical/horizontal internal moves.

Ihr Profil

- This is what it takes to be a successful in Buyer Internship:
- Ongoing University studies in business, supply chain, engineering, or any - with strong interest in discovering the Purchasing domain;
- Proficient in using Microsoft Office suite;
- English - medium/advanced level;
- German is a plus;
- Ability to work in international teams;
- Adaptable to learn new processes, concepts, and skills.

Unser Angebot

What we offer:

The 13-th salary - Paid once a year, in December;

Meal tickets - With a value of 40 Ron;

Private Health Insurance - Health is the most important, so we offer you a medical subscription through Signal Iduna;

Referral bonuses - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;



Job ID
REF82425X

Arbeitsbereich
Einkauf

Standort
Timișoara

Job Flexibilität
Hybrid Job

Rechtliche Einheit
**ContiTech Thermopol Romania
S.R.L.**

Bookster - Feed your body and your mind. You can borrow books and you'll receive them at the office;

Sports benefits- It's important to stay active, so we offer you the 7Card;

Discounts at our partners - We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens, etc;

System for Rewarding Improvement Ideas - We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come up with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);

Happy days - If you or your child is getting married, or you become a parent, you receive some extra free days;

Life events celebration - If your family is growing, we praise your newborn with a bonus;

Unfortunate events - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a case by-case basis);

Extra vacation days - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and. We reward employees who reach 15 and 20 years within the company with another day of vacation, reaching a maximum of 29 days.

Professional development - Many opportunities to develop yourself within the company;

Diversity and multicultural mindset - We encourage you to join us no matter who, where, or what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

Über uns

Continental is a leading tire manufacturer and industry specialist. Founded in 1871, the company generated sales of €19.7 billion in 2025 and currently employs around 78,000 people in 54 countries and markets.

ContiTech is one of the world's leading material experts for industry applications. The Continental group sector offers its customers reliable, safe and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 20,000 employees (Status as of March 2026) at more than 60 sites globally, and sales of some 6.0 billion euros (2025), the global industrial partner is active with core branches in Asia, Europe and North and South America.