

## Accountant (Fix Assets)

หน้าที่ความรับผิดชอบในงานของคุณ

- Ensure implementation of measures and maintain controls.
- Raise awareness and provide information about ESH responsibilities and duties.
- Ensure immediate notification and response, and initiate preventive measures in case of unsafe or polluting hazards.
- Demonstrate exemplary personal behavior in ESH and motivate others.
- To maintain / assist the daily operational activities of Asset Accounting modules. Monitor all ICO transfer in / out of assets and assets retirements, scrapping and sales.
- To carry out the month end closing for Asset Accounting.
- To assist in the monthly FIRE reporting activities.
- To ensure the AMD is updated for all equipment including LVA/Office supplies.
- To complete the monthly GL reconciliation schedules of Fixed Assets.
- To update and monitor the fixed asset movements and register maintenance for disposal, transfers, asset valuation and write-offs.
- To liaise with inter-companies for PPE and Molds transfer in and out including invoice billings.
- To complete all transfer reconciliation with confirmation directly to partner companies Power User FI-AA, support LKU FI-AA.
- To conduct the Asset Inventory exercise every year with clear defined areas scheduled.
- To liaise with Engineering for Plant Equipment List are updated and reconciled to FAR monthly upon asset creation.
- To update the PasAM and labels are generated with tagging exercise completed regularly.
- To carry out any other job assign by superior from time to time.
- To ensure all internal controls with financial implications are strictly complied to.
- To compliance to ICS reporting and carry out tasks as per superior instructions every quarterly.
- To assist in Physical Stock Counts as required.
- To observe and carry out 5S and CR activities.
- To carry out any other jobs assign from superior.

โปรไฟล์ของคุณ

- Bachelor's degree in Accounting, Finance, or a related field
- Understanding of basic accounting principles
- 3 years of relevant professional experience in Account Payable, Account Fix Assets.
- Proficient with SAP and Microsoft Office Suite (Word, PowerPoint, Teams, Excel)
- Good command of English



รหัสตำแหน่งงาน

**REF82048K**

ที่ตั้ง

**Pluak Daeng**

ระดับความเป็นผู้นำ

**Leading Self**

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เกี่ยวกับเรา

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