

## ESH Coordinator

### Vaše náplň práce

#### HOW YOU WILL MAKE AN IMPACT

In this role you will provide administrative support for the Manager and staff of the ESH Department. Effectively uses concepts, practices and procedures related to ESH.

- Interpret documented rules, past practices, or instruction on a semi-independent level
- Demonstrate correct understanding of routine aspects of work
- Cultivate and maintain primarily intra-organizational contacts and limited external contacts
- Effectively identify routine problems as they occur and take appropriate steps to solve them
- Perform clerical work and minor administrative and business functions pertaining to the following:
  - Safety checks
  - Permitting work
  - Waste management including shipments and reduction efforts
  - Weekly opacity readings
  - Daily satellite collection inspections
  - ESH audits and documentation
  - Storm water collection and shipments
- Provide training - Initial for new hires and refresher for senior associates
- Daily interaction with floor associates
- Attend daily department meetings
- Ability to be certified for RCRA, HAZMAT handling, DOT, -Opacity, IATA (specialty hazmat shipping), HAZWOPER, ISO auditor for ISO 14001 and 45001
- Emergency response

#### THE ENVIRONMENT

- Safety is our highest priority and safety procedures and guidelines must always be adhered to. Applicants must be able to work in a manufacturing industrial environment and be able to wear personal protective equipment such as safety boots, safety glasses, hearing protection, etc.

### Váš profil

#### WHAT YOU WILL BRING TO THE ROLE

- 0-2 years Manufacturing experience
- 0-2 years MAPPER experience
- Ability to obtain required certifications which will include working at heights at times
- Ability to work off shift hours when needed
- ERT member or become member



ID pracovní pozice  
**REF81931J**

Obor  
**Životní prostředí**

Lokalita  
**Winchester**

Úroveň vedení lidí  
**Vedení sebe**

Flexibilita práce  
**Práce v kanceláři**

Právnícká osoba  
**O'Sullivan Films, Inc.**

- Work in adverse weather conditions
- MS office experience- administrative tasks

## **ADDITIONAL WAYS TO STAND OUT**

- 3-5 years experience with the above items
- Have current required certifications
- 0-2 years waste management/reduction experience
- 0-2 years experience leading a cross functional team

## **Co nabízíme**

### **THE PERKS**

- Competitive Pay
- Immediate Benefits
- Paid Time Off
- Employee Discounts, including tire discounts
- Competitive Bonus Program
- Employer 401(k) Match
- On-Site Gym
- And more benefits that come with working for a global industry leader!

All your information will be kept confidential according to EEO guidelines.

### **EEO-Statement:**

EEO / AA / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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## O nás

### THE COMPANY

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic, and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

ContiTech is one of the world's leading industry specialists. The Continental group sector offers its customers connected, environment-friendly, safe, and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 42,000 employees in more than 40 countries and sales of some 6.8 billion euros (2023), the global industrial partner is active with core branches in Asia, Europe and North and South America.

Are you ready to shape the future with us?