

# Warehouse PLT Coordinator

## Vos activités

The Warehouse PLT Coordinator will:

Prepares and verifies outgoing and incoming shipments of finished and consigned goods along with reporting production.

1. Check outgoing CVT finished and consigned goods, receipts of finished goods from production, verifies description, quantities, and proper labeling, and ensures accurate inventory records.
2. Coordinates Elisa warehouse management system.
3. Troubleshoots warehouse production equipment operation.
4. Assigns storage locations to incoming and outgoing finished goods from production and shipments from outside plants.
5. Assures shipments are properly unloaded or loaded, verifies tally of loads, seals and processes customs documentation via instruction from the Warehouse Supervisor.
6. Perform all functions of the freight billing system, i.e. SAP, Bills of Lading, and Export papers.
7. Furnishes input for warehouse locator system and other shippable items.
8. Provides instructions to Virtual Yard Management and carrier road drivers.
9. Perform other duties as designated by Warehouse Supervisor and maintains high standards of safety and good housekeeping in his work area.
10. Ensure all ESH procedures, policies and legal requirements are implemented and monitored.

**NOTE: May not be inclusive of all work required and may be updated as needed.**

## Votre profil

Basic Qualifications:

- High School Diploma or GED
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this job posting.
- No relocation assistance is offered for this position

Preferred Qualifications:

- Previous warehouse or Traffic experience
- Associates degree

Environment

- Safety is our highest priority and safety procedures/ guidelines must be always adhered to. This includes safety wear such as hearing



Référence

**REF81428C**

Domaine fonctionnel

**Logistics**

Site

**Mount Vernon**

Niveau de leadership

**Leading People**

Flexibilité du poste

**Onsite Job**

Unité légale

**Continental Tire the Americas, LLC**

protection and steel toe shoes.

- New Hires will likely be placed on a shift that includes evenings and weekends.
- The job is within a non-climate controlled environment where you will be exposed to temperature swings (hot/cold), forklift and pedestrian traffic, and noise. Majority of work completed in a high heat environment.
- The role involves various physical tasks, including lifting, bending, stooping, pushing, pulling, and operating machinery, with comprehensive training provided.

## **Notre offre**

### **THE PERKS**

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

The starting annual salary for this role is \$45,900 a year.

Salaries are based upon candidate skills, experience, and qualifications, as well as market and business considerations

Ready to drive with Continental? Take the first step and fill in the online application.

All your information will be kept confidential according to EEO guidelines.

### **EEO-Statement:**

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting

at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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## **A propos de nous**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

With its premium portfolio in the car, truck, bus, two-wheel and specialty tire segment, the Tires group sector stands for innovative solutions in tire technology. Intelligent products and services related to tires and the promotion of sustainability complete the product portfolio. For specialist dealers and fleet management, Tires offers digital tire monitoring and tire management systems, in addition to other services, with the aim of keeping fleets mobile and increasing their efficiency. With its tires, Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.