

# MUSTANG Business Process Consultant HR Solutions

## Vaše náplň práce

The Business Process Consultant - HR Solutions is a critical role responsible for driving process improvements and digital transformation within our HR IT function. This position demands a high level of expertise in project management, change management, and stakeholder engagement.

### Project Management:

- Initiate and lead new projects in accordance with the established roadmap and prioritized digital demands, adhering to Project Management principles
- Collaborate extensively with in-scope Business Area representatives and Central Functions to derive and implement ContiTech Standards
- Oversee the successful implementation, roll-out, and training for all enhancements and new functionalities

### Communication & Training:

- Maintain transparent communication channels with key users regarding ongoing activities and project statuses
- Identify, document, and communicate best practices in HR tool utilization
- Support implementation and utilization of intelligent Training Tools (Online Training Center)

### Change Management:

- Ensure compliance with ContiTech standards throughout all change processes
- Document business requirements and potential process changes
- Orchestrate comprehensive user acceptance testing and secure formal business sign-off
- Develop and deliver high-quality training materials and sessions

### Stakeholder Management & Networking:

- Identify and maintain regular, strategic communication with major stakeholders and influencers
- Engage in substantive exchanges with providers and vendors to stay abreast of industry best practices and future project opportunities

### Knowledge Management:

- Implement robust systems to capture and utilize lessons learned across teams and the Competence Center
- Commit to continuous learning and stay current with state-of-the-art HR technologies and standard utilization practices



ID pracovní pozice  
**REF80992L**

Lokalita  
**Makati**

Úroveň vedení lidí  
**Vedení sebe**

Flexibilita práce  
**Hybridní práce**

Právnícká osoba  
**Continental Global Business  
Services Manila, Inc.**

## Váš profil

- Academic Degree in Technology or Business Administration or comparable qualification
- Several years of professional experience in comparable role
- Experience in IT Solutions for HR
- Business knowledge related to HR
- Excellent communication and interpersonal skills to effectively collaborate with stakeholders at all levels
- High level of initiative and the ability to drive projects independently
- Customer-orientation with ability to understanding and meeting the needs of internal stakeholders, ensuring satisfaction and fostering long-term relationships.
- Business fluent German and English language skills (spoken and written)
- Willingness to travel occasionally

## **Co nabízíme**

The well-being of our employees is important to us. That's why we offer exciting career prospects and support you in achieving a good work-life balance with additional benefits such as:

- Training opportunities
- Mobile and flexible working models
- Sabbaticals
- and much more..

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## **O nás**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.

Continental Global Business Services in Manila started in June 2012 as Veyance Technologies Inc. and was acquired by Continental AG in January 2015. On the same year, it legally changed the company name to Continental Global Business Services Manila Inc., which reflects its global presence as a full-fledged subsidiary of ContiTech Division in Continental AG.

GBS Manila is composed of five (5) main work streams, structured to make processes centralized, standardized, and in leveraged technology with the support of IT group, Continental Business Systems & RPA Competence Center.

It provides end-to-end, front-to-back services; from customer service, order management, purchasing, invoice to payment, credit and collection, full finance activities, data management, and HR services including payroll, employee benefits and talent acquisition; all built to meet its customers needs.