

# HR Location Specialist

## Responsabilități

The HR Location Specialist deploys, implements and manages HR policies, procedures, standards and initiatives in an efficient and standardized way for the employees at the location. He /she assesses HR related needs and drafts targeted initiatives that will increase performance, organizational trust and satisfaction. He /she is a strong guardian of company values and principles. The HR location specialists focus on implementation and local adaptations taking into account global, country and Divisions and BUs guidelines to reflect the local priorities defined by location HR Head and Site Manager. He /she ensures a concise practical documentation according to legal regulations, if applicable. He /she supports the implementation of improving the effectiveness of the organization in his/her area of responsibility.

### Main tasks:

- Recruiting & Staffing, Employer Branding
- Talent & Performance Management
- Learning & Training
- HR Administration & Services
- Manage transportation, & medical services
- Communication
- Support Labor & Employee Relations
- Health

## Cerințe

- Bachelor's Degree in the field of Industrial Relations, Business Administration with focus on HR or a comparable qualification
- 3-5 years of experience in HR area (employee services), Human Relations Processes
- Functional HR Knowledge - Recruiting & Staffing
- Functional HR Knowledge - Learning & Training
- Functional HR Knowledge - Talent Management
- Advanced English Language Skills (written and spoken)
- Analytical and Problem-Solving Skills
- Project Management
- Quality Orientation
- Health Management
- Labor Law/ Legal Compliance
- Consulting, Moderating and Facilitating Skills

## Oferta noastră

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden



Job ID  
**REF80360F**

ID poziție  
**Resurse Umane**

Domeniul de activitate  
**Montemorelos**

Nivelul de Leadership  
**Leading Self**

Flexibilitatea programului de lucru  
**Onsite Job**

Persoana de contact  
**Marcela Martin del campo**

Persoană juridică  
**Contitech Fluid Mexicana, S. de R.L. de C.V.**

to request a pregnancy or HIV test as part of our selection processes.

#LI-MM1

Ready to drive with Continental? Take the first step and fill in the online application.

## **Despre noi**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.