

Claim & Contract Management

Your tasks

Establish, maintain and continuously improve ContiTech Contract & Claim Management framework to optimize contracts, conditions and minimize damage from violent customers at BA IAPAC

Responsible for preparation, negotiation and closure, including for claims active and defensive on customer side

Support to prepare, negotiate and closure active claims.

Tracking and reporting of claim progress

Ensure consistent execution of the contract & claim management framework at IAPAC CT organization

For ContiTech, it is vitally important that business partners, suppliers and customers adhere to all contractual agreements. Within Industry APAC and due to its complexity, we have not only standard company contract templates but also need to accommodate our customers contractual requirements and templates. In order to meet the legal needs of ContiTech and maximise our benefits, you will be responsible for coordinating and supporting the contract management lifecycle for both company and customer related contracts from review to execution. You will play a critical role in our ability to achieve our goals by creating and maintaining strong relationships with all internal and external stakeholders as required. You will support ContiTech by ensuring the contract review is completed by all stakeholder to ensure we identify potential risks, and mitigate those risks by finding mutually beneficial outcomes for all stakeholders. Establish / Identify and Tracking claims , execution of claim process from identification to closure.

Your profile

Degree in business administration and/or law, economics or comparable.

Business fluent in English and Chinese (both written and spoken), additional language skills are welcome.

Professional experience in sales, purchasing, controlling & reporting/planning advantageous.

Good oral and written communication skills. Ability to write clearly and prepare professional communications.

Deep understanding of the industry business, products, markets and strategic thinking with organizational and analytical skills for detailed and results-orientated solutions.

Computer skills (in particular MS Office programs, SAP, business analytics) and strong communicational skills.

Strong business negotiation skills.



Job ID

REF80053U

Location

Suzhou

Leadership level

Leading Self

Job flexibility

Hybrid Job

Legal Entity

ContiTech China Rubber & Plastics Technology Ltd.

Self Leading

Strong team player with willingness and ability to work in an international environment.

International & multicultural mindset, with focus on leadership & achievement of objectives.

Combination of concentrated and reliable way of working with a communicative and friendly character.

Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

ContiTech is one of the world's leading industry experts. Far beyond our roots as a rubber products manufacturer, we offer connected, environment-friendly, safe and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food industry and the furniture industry. As a group sector of Continental, ContiTech currently employs more than 40,000 people in 40 countries and regions and is active as a global industrial partner in Asia, Europe, North America and South America.