

# Purchasing Business Partner Management Specialist

## Your tasks

**Supplier Coordination:** Collaborate with suppliers to obtain and verify necessary information for the sourcing and contracting process.

**Compliance Assurance:** Ensure all interactions with business partners comply with company policies, industry regulations, and legal requirements.

**Data Management:** Maintain accurate and up-to-date records of business partner information within the management system.

**Process Improvement:** Identify and implement opportunities to streamline and improve business partner management processes.

**Stakeholder Collaboration:** Work closely with internal stakeholders, including legal, finance, and operations teams, to ensure alignment and support for business partner initiatives.

**Training and Support:** Provide training and support to purchasers on effective business partner management practices.

**Reporting and Analysis:** Generate and analyze reports on business partner performance and compliance to drive continuous improvement.

## Your profile

**Education:** Bachelor's degree in Business, Supply Chain Management, or a related field.

**Experience:** Minimum of 3-5 years of experience in business partner management, supplier relationship management, or a related role.

**Technical Skills:** Proficiency in business partner management systems and related tools. Strong Excel skills are a plus.

**Communication Skills:** Excellent verbal and written communication skills. Ability to work effectively with suppliers and internal stakeholders.

**Attention to Detail:** Strong attention to detail and organizational skills.

**Problem-Solving:** Ability to identify and resolve issues related to business partner management.

**Preferred Qualifications:**

Experience with specific business partner management systems (e.g., SAP Ariba, Coupa).



Job ID  
**REF79439Y**

Field of work  
**Purchasing**

Location  
**Timișoara**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**ContiTech Thermopol Romania S.R.L.**

Knowledge of industry-specific purchasing practices and standards

## **Our offer**

The multi-cultural and international environment of a global player

Chance to solve problems, shape innovations and contribute to a change

Development of a career at Continental

Ready to drive with Continental? Take the first step and fill in the online application.

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## **About us**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.