

# Purchasing Specialist Operations Center (P2P) BA OESL

## Ihre Aufgaben

Purchase to pay

- Approval and negotiations of shopping carts and Purchase Requisitions up to 25 k€;
- Creates and sends Purchase Orders to the suppliers ( Purchase to Pay process ).
- Realization of saving opportunities by bundling operational demands, substitution of suppliers, negotiations of payment-/delivery terms and warranty extensions
- Clearance of invoice deviations in case of price difference;
- Management of the RfQ-Process for demands/shopping carts < 25 k€ offer evaluation, creation of offer comparison, including the awarding of suppliers;
- Identification and support on the creation of electronic catalogs to reduce manual processing requirements, while promoting the usage of existing ones;
- Different reporting of the repetitive bought items in scope of increase automation.
- Steering and Monitoring the automated replenishment process for coded materials;-
- Support for specialists in clarifying differences in the region within the catalogs used
- Ensure necessary transparency and documentation of supplier decisions according to compliance guidelines (e.g. Sourcing Decision Sheet).
- Detect new suppliers and optimize number of existing suppliers.
- Sustainable reduction of purchasing prices in consideration of functional and quality aspects.
- Escalation Management/Problem Solving by executing approaches with the aim to secure local objectives;
- Offer support for market surveys.
- Implement measures and support the Category and Sourcing team in reaching team's common targets.



Job ID  
**REF79274D**

Arbeitsbereich  
**Einkauf**

Standort  
**Timișoara**

Leadership Level  
**Leading Self**

Job Flexibilität  
**Hybrid Job**

Rechtliche Einheit  
**S.C. ContiTech Romania S.R.L.**

## Ihr Profil

Negotiation

Commercial Contracting

Purchasing processes/Purchase to Pay

Stakeholder Partnership

University Degree Minimum

Communication / English proficiency

5-7 years of relevant professional experience in the field is required

## Unser Angebot

What we offer:

- **The 13-th salary** - Paid once a year, in December;
- **Meal tickets** - With a value of 40 Ron;
- **Hybrid schedule** - Work-life balance is important, so we offer a flexible schedule. Please agree on this with your superior;
- **Private Health Insurance** - Health is the most important, so we offer you a medical subscription through Signal Iduna;
- **Referral bonuses** - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;
- **Bookster** - Feed your body and your mind. You can borrow books and you'll receive them at the office;
- **Sports benefits**- It's important to stay active, so we offer you the 7Card;
- **Discounts at our partners** - We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens etc;
- **System for Rewarding Improvement Ideas** - We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);
- **Happy days** - If you or your child is getting married, or you become a parent, you receive some extra free days;
- **Life events celebration** - If your family is growing, we praise your newborn with a bonus;
- **Unfortunate events** - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a caseby-case basis);
- **Extra vacation days** - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and, afterwards from 2 to 2 years you'll get one more extra day (the maximum you can achieve is 27);
- **Transport from Timisoara area** - You can choose to come with the bus provided by the company if you'll work from the plant location/office;
- **Professional development** - Many opportunities to develop yourself within the company;
- **Diversity and multicultural mindset** - We encourage you to join us no matter who, where, what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

## Über uns

**OESL - Original Equipment Solutions, For Future Mobility.**

Are you ready to move ForwardTogether with a global, dedicated, and experienced team?

Join us and take the opportunity to contribute to our future in the

fundamentally changing automotive industry with your new role as **Purchasing Specialist Operations Center (P2P) BA OESL** in the stand-alone Business Area Original Equipment Solutions. Your new place to work is flexible and will be defined later (hybrid).

**About Original Equipment Solutions:**

With more than 17.000 employees and around 2bn€ sales, present in 15 countries with 35 locations and tech centers - OESL is a global player in the automotive sector with extended material competence in rubber, plastic, and metal, serving all major OEM's and commercial vehicle customers' needs with millions of parts in high quality.